WELCOME TO THE UNIVERSITY OF SASKATCHEWAN
COLLEGE OF NURSING

On behalf of the University of Saskatchewan (USask) College of Nursing, we are pleased to welcome you to the Bachelor of Science in Nursing (BSN) program!

You are entering a nursing program that is approved by the College of Registered Nurses of Saskatchewan and accredited by the Canadian Association of Schools of Nursing.

Through the integration of research, education, and practice, USask College of Nursing strengthens nursing, health, and the health care system. We value integrity, social justice, unconditional positive regard, achieving one’s potential, and have high expectations of our faculty, staff, and students.

You will be taught by exceptional registered nurses who are committed to collaborative practice and patient-centered care. You will be supported throughout your program by College of Nursing staff who are here to help you along your way with everything from academic advising to ensuring you fulfill your clinical requirements.

GETTING STARTED
It is now time to take the next steps to prepare for your exciting journey ahead. Please visit the College of Nursing website – Student Section to review the following:

- Orientation Agenda (available mid-August)
- 2023-2024 Student Handbook (available in July)
- Clinical Requirements, Uniforms, and Supply List
- Technology Requirements

CLASS REGISTRATION
Register now for your 2023-2024 Fall and Winter Term classes through PAWS.

Information about your courses can be found online here.

BSN PROGRAM ORIENTATION - MANDATORY
Mark your calendars for the BSN Program Orientation on Tuesday, September 5, 2023. Your attendance at this orientation is mandatory, as it will provide important information for your continued success in your program.

When it is finalized, the orientation agenda will available here.

COLLEGE OF NURSING CONTACT INFORMATION
Addresses and contact information for the College of Nursing is available at Contact Us.
ACADEMIC ADVISING
If you have questions or wish to speak to an academic advisor, please visit the College on Nursing website – Academic Advising page or book an appointment online.

YOUR USASK EMAIL ADDRESS
All emails from USask College of Nursing will be sent to your USask NSID email address (e.g. abc123@mail.usask.ca); therefore, please check it daily.
We wish to extend our best wishes for a rewarding learning experience, and look forward to meeting you on Tuesday September 5, 2023.

Sincerely,

Solina Richter DCur, RN
Dean and Professor, College of Nursing
WELCOME TO THE COLLEGE OF NURSING
SASKATOON CAMPUS!

LOCATION AND CONTACT INFORMATION

The Saskatoon campus is located at the U of S main campus, in the Health Sciences building. Our staff and faculty are located in the A and E wings, and the Clinical Learning Resource Centre (CLRC) is on the second floor of the Health Sciences E Wing.

<table>
<thead>
<tr>
<th>College of Nursing</th>
<th>Mailing Address:</th>
<th>Undergraduate Office:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: 306-966-6221</td>
<td>Health Science Bldg. – 1A10, Box #6 107 Wiggins Road University of Saskatchewan Saskatoon, SK S7N 5E5</td>
<td>Health Science Building Room 1A30</td>
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</tbody>
</table>

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<thead>
<tr>
<th>Academic Advisors:</th>
<th>Professional Academic Advisor</th>
<th>BSN Nursing Advisor, (UCAN) U of S Community of Aboriginal Nursing Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td>Kim Lytle, RN, BScN, B.Ed.</td>
<td>Gina DiPaolo. MA Global Studies &amp; Education</td>
</tr>
<tr>
<td></td>
<td>Health Science Room 1A50</td>
<td>Health Science Room 1A50</td>
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To Book An Appointment: [https://nursing.usask.ca/advising/appointments.php](https://nursing.usask.ca/advising/appointments.php)

SASKATOON STUDENT BUSINESS

ORIENTATION

You are required to attend a MANDATORY ORIENTATION to the BSN program on Tuesday, September 5, 2023. Location and time information will follow.

CLASS REGISTRATION - *IMPORTANT*

You will need to register for the following classes:

- **Fall Semester:** MCIM 223, NURS 200, NURS 202 (plus lab) NURS 204 (plus seminar), NURS 207, NURS 206 (plus required link) plus any deficient class must be completed by December or you will be required to discontinue studies.
- **Winter Semester:** PHAR 250, NURS 208, NURS 220 (plus lab), NURS 203 (plus lab), NURS 201

Registration tips: Prior to attempting to register clear your browser history, restart your device and register for ALL CLASSES at once; do not hit submit between classes.

LIBRARY SERVICES

As a University of Saskatchewan student, you have remote access to a number of electronic resources through the University of Saskatchewan Library. These can be accessed through the Library Resources channel in your PAWS account or at [https://library.usask.ca](https://library.usask.ca)

STUDENT WELLNESS-HEALTH PLAN
Full-time, on-campus students automatically pay for a health and dental plan provided through their student association (the USSU for undergraduate students and the GSA for graduate students). You must have a Saskatchewan health card, (or health coverage equal to or greater than that provided by a Saskatchewan health card) in order to make a claim on this extended health coverage. See the details in the link below.

http://students.usask.ca/health/health-plans.php#StudentHealthandDentalPlan

ACCESS AND EQUITY SERVICES

Students with disabilities such as Medical-based or learning, or requiring services or accommodation based on other prohibited grounds of discrimination — including religion, family status (including pregnancy) or gender identity—can access further information and support through University of Saskatchewan Access and Equity Services at https://students.usask.ca/health/centres/access-equity-services.php.

ACADEMIC ADVISING AND LEARNING SERVICES

Academic advising is available on-site or virtually at the College of Nursing. Book an appointment and access frequently used forms at: https://nursing.usask.ca/advising/overview.php

Additionally, academic advising and support for Aboriginal students is offered in through the University of Saskatchewan Community of Aboriginal Nursing (UCAN) program: https://nursing.usask.ca/indigenousinitiatives/ucan.php

University of Saskatchewan Student Learning Services are available to all students throughout the academic year at https://library.usask.ca/studentlearning/

CLINICAL REQUIREMENTS

Please review the document titled Important Clinical Requirements included with this package. This document includes a checklist of requirements and deadlines that must be completed for term 1. This document is also available through this link: https://nursing.usask.ca/clinical/health-and-safety.php.

Be advised that your clinical shifts can occur on evenings, weekends, and stat holidays plus the schedule can change with short notice. Do not plan any event during clinical – exceptions will not be made.

CAMPUS MAPS

The University of Saskatchewan campus is a large complex space, and some students may not have had access to the Health Sciences building previously. To locate classes and labs, you can view maps on https://healthsciences.usask.ca/building-operations/building-policies-and-maps.php#MAPS of all wings.

You can also visit https://maps.usask.ca/ to see where buildings are located on campus, where paid parking is available, and other amenities such as food services.
**IMPORTANT CLINICAL REQUIREMENTS**

**SASKATOON BSN**

The Health and Safety Clinical Requirements **must be completed** prior to entering a clinical setting. Full details and select forms can be found online at: [nursing.usask.ca/clinical/health-and-safety.php](http://nursing.usask.ca/clinical/health-and-safety.php).

Ensure your scan clearly shows your name, the certificate/document type, and date completed prior to sending. **Please name the file with your NSID** (example: abc123). **Please only send .pdf, .jpg, or .png files.**

**PLEASE send all clinical requirement documents to:** nursing.saskatoonclinical@usask.ca

**Mailing address:** College of Nursing, Health Science Building

1A10 – Box #6, 107 Wiggins Road, Saskatoon, SK S7N 5E5

<table>
<thead>
<tr>
<th>Required Certificates &amp; Records</th>
<th>Due Date</th>
<th>Example File Name</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Criminal Record Check (CRC) with Vulnerable Sector Search – <strong>must obtain both</strong> If your CRC-VSC is positive, please complete and send ASAP. Additional steps will be required.</td>
<td>Sep 1</td>
<td>abc123 CRC</td>
<td>Current within 6 months from your home community. Need a Vulnerable Sector Search letter? Please include name and birth date when contacting: <a href="mailto:nursing.saskatoonclinical@usask.ca">nursing.saskatoonclinical@usask.ca</a>. Any CRC with an embossment, you must provide an original copy.</td>
</tr>
<tr>
<td>☐ WHMIS – <strong>online through USASK only</strong></td>
<td>Sep 1</td>
<td>abc123 WHMIS</td>
<td>Renew every 3 years. No cost - <a href="https://usask.ca-central.catalog.canvaslms.com/browse/safety?query=whmis">https://usask.ca-central.catalog.canvaslms.com/browse/safety?query=whmis</a></td>
</tr>
<tr>
<td>☐ Phone Number</td>
<td>Sep 1</td>
<td></td>
<td>Personal cell phone number required in case of a clinical placement emergency</td>
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<tr>
<td>☐ CPR &amp; AED Certificate (required every 2 years)</td>
<td>Sep 29</td>
<td>abc123 CPR</td>
<td>Recertification every 2 years. Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. <strong>Accepted:</strong> CPR-C with AED, CPR-B with AED, Heartsaver, BLS (HCP)</td>
</tr>
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</table>
☐ N95 Mask fitting
**Note:** Respirator use waiver form is required for medical, personal and religious reasons (https://nursing.usask.ca/documents/clinical/usask-fit-testing-waiver-form.pdf)

-Sep 29- abc123 FIT

**USask will facilitate sessions in September. Please watch your email for further details.**
2 SHA approved mask sizes required. Re-fit every 2 years.

Alternative Options available:
SK SIMS, Advanced First Aid Training

☐ Transferring, Lifting, Repositioning (TLR) Certificate

-Sep 29- abc123 TLR

**Recertify every 3 years. Register ASAP – courses accepted from Sask Polytech, SK SIMS, and SHA**

<table>
<thead>
<tr>
<th>Required Forms</th>
<th>Due Date</th>
<th>Example File Name</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Immunization Consent Form &amp; Immunization Records</td>
<td>Aug 1</td>
<td>abc123 IMM.pdf</td>
<td><strong>READ INFORMATION BELOW Immunization Requirements for Nursing Students</strong></td>
</tr>
<tr>
<td>☐ HSPnet Consent Form</td>
<td>Sep 5</td>
<td></td>
<td>Forms will be provided for signing at the Mandatory Orientation Day – Sept 5, 2023</td>
</tr>
<tr>
<td>☐ Student Confidentiality Agreement</td>
<td>Sep 5</td>
<td></td>
<td>Forms will be provided for signing at the Mandatory Orientation Day – Sept 5, 2023</td>
</tr>
<tr>
<td>☐ SHA Confidentiality Agreement</td>
<td>Sep 5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ WCB Agreement Schedule C</td>
<td>Sep 5</td>
<td></td>
<td>Forms will be provided for signing at the Mandatory Orientation Day – Sept 5, 2023</td>
</tr>
</tbody>
</table>

**IMMUNIZATION REQUIREMENTS FOR NURSING STUDENTS**

**SASKATOON BSN**

**GENERAL INFORMATION**

- The University of Saskatchewan requires that all students attending a Health Science College provide documented proof of immunization.
- Please review https://nursing.usask.ca/clinical/immunization.php for the most up to date information.
- All nursing students are required to complete the recommended immunizations for health care workers as outlined in the Saskatchewan Immunization Manual, Chapter 7 Section 6.3 (available online at: www.ehealthsask.ca/services/manuals/Pages/SIM.aspx) prior to any contact between students and patients/clients.
- Students are required to submit to the College of Nursing proof of immunizations prior to participation in clinical experience.
- Failure to maintain recommended immunizations may delay a student’s progress in their studies.
- Specific immunizations will be required for certain clinical placements and in specific circumstances, such as disease outbreaks. Students who refuse or are unable to comply with
this requirement may be at risk of not being able to complete required components of their program.

- Any applicable costs of immunization are the responsibility of the student.
- **CONSENT:** Immunization records and/or serology results will be shared from Student Wellness and/or the Nurse reviewing your records with your College and clinical placements throughout your studies as required – this is to ensure your safety and the safety of your clients. You are required to sign a consent form to authorize sharing of this information and provide this consent form to Student Wellness. Please send your immunization records and consent form via PDF format.

**IMMUNIZATION INSTRUCTIONS**

1. Review your immunization requirements (see page 4).
2. Locate your childhood and adult immunization records. If you do not have these records, contact your Public Health Unit or Family Doctor.
   - a. If you were immunized in and around the Saskatoon area, please visit this website: [www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx](http://www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx) or call the immunization record line at 306-655-4090. There is a charge to get your records.
   - b. If you were immunized in and around the Regina area, call the Immunization Office at 306-766-7904. There is a charge to get your records.
   - c. For all other regions, contact your Home Public Health region. If you need to determine which region to contact, please visit: [https://www.saskhealthauthority.ca/facilities-locations](https://www.saskhealthauthority.ca/facilities-locations)
3. Send a copy of your immunization records AND Consent Form via PDF format by **August 1** (earlier is better if you can) to Email: Student.wellness@usask.ca OR Fax: Pam Komonoski at 306-966-5786
   - a. Note: Your documents must be submitted to Student Health before your appointment.
   - b. The TST (tuberculin skin test) requires results read 48-72 hours after it is administered. Student Health charges $40 payable by debit or credit. This means two appointments, two days apart for most students.
4. Please contact Student Wellness directly to schedule your appointments with them after sending in your immunization records: [https://students.usask.ca/health/centres/wellness-centre.php](https://students.usask.ca/health/centres/wellness-centre.php)
5. For additional questions and immunization review inquiries contact 306-966-5768.

**Important:** You must have an appointment.

After you have received your documents from Student Wellness, please send those to the College of Nursing. Your College requires you to have your immunizations reviewed and submitted to the College of Nursing **by October 7, 2023**. We recognize this may be “in progress” as of this date. New or updated immunization is required, but we require the initial review to be complete or it may prevent you from attending your clinical placement.
SPECIFIC IMMUNIZATION REQUIREMENTS

Tetanus/Diphtheria (Td):
- Primary series of 3-5 doses, then a booster every 10 years

Pertussis:
- Primary series and Tdap or Tdap – Pertussis booster

Polio:
- Primary series, booster if travelling in endemic areas

Measles, mumps, rubella (MMR):
- Proof of vaccination (2 doses) OR proof of immunity by serological evidence

Tuberculin skin test (TST):
- Two step TST required prior to client contact

Hepatitis B:
- Two or three doses followed by an antibody check
- If you have already received the series, lab evidence of immunity is required
  - If the Hepatitis B Surface Antibody is non-immune, Student Wellness will provide further direction
  - Note: if you do not currently have your Hepatitis B immunizations you should begin this series as soon as possible, as it takes several months to complete.

Varicella (Chickenpox)
- Serological evidence of immunity OR proof of two doses of varicella vaccination

Influenza
- Strongly recommended

Covid-19
- Strongly recommended
IMMUNIZATION REQUIREMENTS FOR NURSING STUDENTS
SASKATOON BSN

GENERAL INFORMATION

- The University of Saskatchewan requires that all students attending a Health Science College provide documented proof of immunization.
- Please review [https://nursing.usask.ca/clinical/immunization.php](https://nursing.usask.ca/clinical/immunization.php) for the most up to date information
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- Students are required to submit to the College of Nursing proof of immunizations prior to participation in clinical experience.
- Failure to maintain recommended immunizations may delay a student's progress in their studies.
- Specific immunizations will be required for certain clinical placements and in specific circumstances, such as disease outbreaks. Students who refuse or are unable to comply with this requirement may be at risk of not being able to complete required components of their program.
- Any applicable costs of immunization are the responsibility of the student.
- **CONSENT**: Immunization records and/or serology results will be shared from Student Wellness and/or the Nurse reviewing your records with your College and clinical placements throughout your studies as required – this is to ensure your safety and the safety of your clients. You are required to sign a consent form to authorize sharing of this information and provide this consent form to Student Wellness.

IMMUNIZATION INSTRUCTIONS

1. Review your immunization requirements (see page 3).
2. Locate your childhood and adult immunization records. If you do not have these records, contact your Public Health Unit or Family Doctor.
   a. If you were immunized in and around the Saskatoon area, please visit this website: [www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx](http://www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx) or call the immunization record line at 306-655-4090. There is a charge to get your records.
b. If you were immunized in and around the Regina area, call the Immunization Office at 306-766-7904. There is a charge to get your records.

c. For all other regions, contact your Home Public Health region. If you need to determine which region to contact, please visit: https://www.saskhealthauthority.ca/facilities-locations.

3. Send a copy of your immunization records AND Consent Form by September 15th (earlier is better if you can) to

   Mail
   Student.wellness@usask.ca
   OR
   Fax
   Attn: Pam Komonoski
   306-966-5786

   a. Note: Your documents must be submitted to Student Health before your appointment.

   b. The TST (tuberculin skin test) requires results read 48-72 hours after it is administered. Student Health charges $40 payable by debit for this. This means two appointments, two days apart for most students.

4. Please contact Student Wellness directly to schedule your appointments with them after sending in your immunization records: https://students.usask.ca/health/centres/wellness-centre.php.

5. For additional questions and immunization review inquiries contact 306-966-5768.

   Important: You must have an appointment. If you are feeling unwell or have a fever, please reschedule your appointment.

6. After you have received your documents from Student Wellness, please send those to the College of Nursing.

Your College requires you to have your immunizations reviewed and submitted to the College of Nursing by October 7th or it may prevent you from attending your clinical placement.
SPECIFIC IMMUNIZATION REQUIREMENTS

Tetanus/Diphtheria (Td):
☐ Primary series of 3-5 doses, then a booster every 10 years

Pertussis:
☐ Primary series and Tdap or Tdap – Pertussis booster

Polio:
☐ Primary series, booster if travelling in endemic areas

Measles, mumps, rubella (MMR):
☐ Proof of vaccination (2 doses) OR proof of immunity by serological evidence

Tuberculin skin test (TST):
☐ TST (generally Mantoux testing) is required prior to client contact. Ensure you make two appointments for this process

Hepatitis B:
☐ Two or three doses followed by an antibody check
☐ If you have already received the series, lab evidence of immunity is required
  ☐ If the Hepatitis B Surface Antibody is non-immune, Student Wellness will provide further direction
  ☐ Note: if you do not currently have your Hepatitis B immunizations you should begin this series as soon as possible, as it takes several months to complete.

Varicella (Chickenpox)
☐ Serological evidence of immunity OR proof of two doses of varicella vaccination

Influenza
☐ Strongly recommended

Covid-19
☐ Strongly recommended
Immunization Requirements Consent

I agree to comply with all immunization requirements of the University of Saskatchewan. I give consent for my immunization records and/or serology results to be shared with my college, clinical placements, and administrative staff, as appropriate.

Student Information

Last Name: _______________________      Given Name: ______________________________
DOB (dd/mm/yr): ______________      Phone Number: ____________________________
Health Card Number: ______________      Province: ______________     Exp:_________     M/F
Saskatoon Address & Postal Code: _________________________________________________
Next of Kin (name/phone #/relation): ______________________________________________
U of S Student Number: ____________________
USASK NSID & Email: ____________________________________________________________
Previous visit to Student Wellness Centre:  ____ Yes _____ No

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<tr>
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<th>Saskatoon Campus</th>
<th>Regina Campus</th>
<th>Prince Albert</th>
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<tr>
<td>Nurse Practitioner</td>
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Graduating Year: __________

Student Signature: ________________________    Date: ______________