



WELCOME TO THE UNIVERSITY OF SASKATCHEWAN COLLEGE OF NURSING

On behalf of the University of Saskatchewan (USask) College of Nursing, we are pleased to welcome you to the Bachelor of Science in Nursing (BSN) program!

You are entering a nursing program that is approved by the [College of Registered Nurses of Saskatchewan](#) and accredited by the [Canadian Association of Schools of Nursing](#).

Through the integration of research, education, and practice, USask College of Nursing strengthens nursing, health, and the health care system. We value integrity, social justice, unconditional positive regard, achieving one's potential, and have high expectations of our faculty, staff, and students.

You will be taught by exceptional registered nurses who are committed to collaborative practice and patient-centered care. You will be supported throughout your program by College of Nursing staff who are here to help you along your way with everything from academic advising to ensuring you fulfill your clinical requirements.

GETTING STARTED

It is now time to take the next steps to prepare for your exciting journey ahead. Please visit the College of Nursing website – [Student Section](#) to review the following:

- Orientation Agenda (available mid-August)
- 2024-2025 Student Handbook (available in August)
- Clinical Requirements, Uniforms, and Supply List
- Technology Requirements

CLASS REGISTRATION

Register now for your 2024-2025 Fall and Winter Term classes through [PAWS](#).

Information about your courses can be found online [here](#).

BSN PROGRAM ORIENTATION - MANDATORY

Mark your calendars for the **BSN Program Orientation** on **Tuesday, September 3, 2024**. Your attendance at this orientation is **mandatory**, as it will provide important information for your continued success in your program.

When it is finalized, the orientation agenda will be available [here](#).

COLLEGE OF NURSING CONTACT INFORMATION

Addresses and contact information for the College of Nursing is available at [Contact Us](#)

ACADEMIC ADVISING

If you have questions or wish to speak to an academic advisor, please visit the College on Nursing website – [Academic Advising page](#) or book an appointment [online](#).

YOUR USASK EMAIL ADDRESS

All emails from USask College of Nursing will be sent to your USask NSID email address (e.g. abc123@mail.usask.ca); therefore, please check it daily.

We wish to extend our best wishes for a rewarding learning experience and look forward to meeting you on **Tuesday, September 3, 2024**.

Sincerely,

A handwritten signature in blue ink that reads "M S Richter". The signature is written in a cursive, flowing style.

Solina Richter DCur, RN
Dean and Professor, College of Nursing



WELCOME TO THE COLLEGE OF NURSING PRINCE ALBERT CAMPUS!

LOCATION AND CONTACT INFORMATION

The **Prince Albert Campus** is located at 1061 Central Avenue. Parking is available through the City of Prince Albert website. Please see the following link <https://www.citypa.ca/en/parking-streets-and-transportation/parking.aspx#Parking-Permits>.

<p>College of Nursing, Prince Albert Campus Telephone: 306-765-3870 / Fax: 306-765-3880 Website: https://nursing.usask.ca/about/prince-albert.php Mailing Address: 130-1061 Central Avenue, Prince Albert SK S6V 4V4</p>	
<p>Academic Advisors email: undergradnursing.advising@usask.ca</p>	<p>To book an appointment (Academic Advisors/Student Supports): https://nursing.usask.ca/advising/appointments.php or</p>

PRINCE ALBERT STUDENT BUSINESS

ORIENTATION

You are required to attend a **MANDATORY ORIENTATION** to the BSN program at:

Prince Albert Campus on Tuesday, September 3, 2024.

Location: Room 248, second floor Time: TO BE DETERMINED

I-PASS is a required component for all second-year students. This year I-PASS will be held online Wednesday, September 11, 2024, from 0900-1430. We will provide you with more information on this event.

CLASS REGISTRATION - *IMPORTANT TIPS*

You will need to register for the following classes:

- **Fall Semester:** MCIM 223, NURS 200, NURS 202 (plus lab) NURS 204 (plus seminar), NURS 206 (plus required link), NURS 207, plus **any deficient class must be completed by December or you will be required to discontinue studies.**
- **Winter Semester:** PHAR 250, NURS 203 (plus lab), N205, NURS 208, NURS 220 (plus lab)

Registration tips: Prior to attempting to register, clear your browser history, restart your device, and register for **ALL CLASSES** at once; do not hit submit between classes.



TEXTBOOKS

You can order your textbooks and medical supplies from the Shop USASK Bookstore website at <https://bookstore.usask.ca/students.php>. Under *Course Materials*, select *My Textbooks* to access your textbook list. You will need to enter your NSID (example: abc123) and password.

Secondhand books may also be purchased from former or upper-year students. Textbooks can also be ordered through amazon.ca. However, *please check that the ISBN number* is the same as posted by the professor for the class.

LIBRARY SERVICES

As a University of Saskatchewan student, you have remote access to a number of electronic resources through the University of Saskatchewan Library. These can be accessed through the Library Resources channel in your PAWS account or at <https://library.usask.ca>.

Distance and Distributed Library Services (DDLs) are available at no charge to all University of Saskatchewan students, faculty, and staff living outside Saskatoon. The library will supply materials from our collections in response to requests submitted electronically. Books will be mailed with a postage paid return label. Copies of journal articles do not have to be returned.
<https://library.usask.ca/ddls/index.php>.

STUDENT WELLNESS-HEALTH PLAN

Full-time, on-campus students automatically pay for a health and dental plan provided through their student association (the USSU for undergraduate students and the GSA for graduate students). You must have a Saskatchewan health card, (or health coverage equal to or greater than that provided by a Saskatchewan health card) to make a claim on this extended health coverage. See the details in the link below.

<http://students.usask.ca/health/health-plans.php#StudentHealthandDentalPlan>

Students who are located at **Prince Albert** will not be paying into the plan. This Health Insurance fee is charged to your fall student fees only. If you are off campus in term 1, you will not be assessed the fee. **If you wish to have coverage, you must opt in.**

Please contact I have a Plan: <http://www.studentcare.ca/> for more details.

GUIDANCE RESOURCES FOR OFF CAMPUS STUDENTS

Through USask's **free** Guidance Resources program, off-campus and distance students can speak with financial experts, health coaches, mental-health clinicians, and lawyers.

Specialists are also available to provide pre-screened referrals and resources for just about anything on your to-do list. See details in the link below.

<https://students.usask.ca/index.php>



ACCESS AND EQUITY SERVICES

Students with disabilities such as Medical-based or learning, or requiring services or accommodation based, on other prohibited grounds of discrimination — including religion, family status (including pregnancy) or gender identity—can access further information and support through University of Saskatchewan Access and Equity Services at <https://students.usask.ca/health/centres/access-equity-services.php>.

ACADEMIC ADVISING AND LEARNING SERVICES

Academic advising is available on-site or virtually, at the College of Nursing, Prince Albert Campus. Book an appointment and access frequently used forms at: <https://nursing.usask.ca/advising/overview.php>.

Additionally, academic advising and support for Indigenous students is offered in Prince Albert through the University of Saskatchewan Community of Indigenous Nursing (UCIN) program: <https://nursing.usask.ca/indigenousinitiatives/ucin.php>.

University of Saskatchewan Student Learning Services are available to all students throughout the academic year at <https://library.usask.ca/studentlearning/>.

CLINICAL REQUIREMENTS

Please review the document titled **Important Clinical Requirements** included with this package. This document includes a checklist of requirements and deadlines that must be completed for term 1 (some as early as mid-August). This document is also available through this link - <https://nursing.usask.ca/clinical/health-and-safety.php>.

****Please note that all students will complete clinical rotations outside of their home site throughout all years. Be advised that your clinical shifts can occur on evenings, weekends, and stat holidays; plus, the schedule can change with short notice. Do not plan any events during clinical – exceptions will not be made.****



IMPORTANT CLINICAL REQUIREMENTS PRINCE ALBERT BSN

The Health and Safety Clinical Requirements **must be completed** prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

Ensure your scan/photo clearly shows your name, the certificate/document type, and date completed prior to sending. **Please name the file with your NSID** (example: abc123). **Please only send .pdf, .jpg, or .png files.**

PLEASE send all clinical requirement documents to: nursing.princealbertclinical@usask.ca

CONTACTS

Kim Lavoie, RN, BSN, MN kim.lavoie@usask.ca (Clinical Coordinator)

Required Certificates & Records	Due Date	Example File Name Your NSID	Notes
<input type="checkbox"/> <i>Criminal Record Check (CRC) with Vulnerable Sector Search – must obtain both</i> <i>If your CRC-VSC is positive, please complete and send ASAP. Additional steps will be required.</i>	Sep 3	abc123 CRC	Current within 6 months from your home community. Need a <u>Vulnerable Sector Search</u> letter? Please include NSID, name, and birth date when contacting: nursing.princealbertclinical@usask.ca CRC with embossment/seal must be visible on scan/photo.
<input type="checkbox"/> <i>WHMIS – online through USASK only</i>	Sep 3	abc123 WHMIS	Renew every 3 years through USASK. No cost - https://usask.ca-central.catalog.canvaslms.com/browse/safety?query=whmis
<input type="checkbox"/> <i>Student Clinical Photo ID</i> <i>You will receive an email when your ID badge is ready and where you can pick up.</i>	Sep 3	abc123 Photo	Please email a picture of yourself: <ul style="list-style-type: none">• Photo must be a close-up of your head and shoulders shot on a plain light coloured background with a direct view of your face – similar to a driver's license photo• Photo must be in a .jpg file format, less than 2MB• Provide your First name, Last name, and NSID We ask that headwear be removed unless worn for medical or religious reasons.



<input type="checkbox"/> Phone Number	Sep 3		Personal cell phone number required in case of a clinical placement emergency.
<input type="checkbox"/> CPR & AED Certificate	Oct 14	abc123 CPR	Must be current. Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS (HCP)
<input type="checkbox"/> N95 Mask fitting Note: Respirator use waiver form is required for medical, personal and religious reasons (https://nursing.usask.ca/documents/clinical/usask-fit-testing-waiver-form.pdf).	Oct 14	abc123 FIT	2 SHA approved mask sizes required. Re-fit every 2 years. FIT test dates at the PA Campus are: Aug 21, Aug 22, Aug 27, & Aug 28 Select ONE date & time only from the Sign Up Genius - https://www.signupgenius.com/go/5080948A4AB29AAF58-49806094-bsnn95#/ Alternative Options available: A2Z Safety & Training, SK SIMS, Advanced First Aid & Safety Training
<input type="checkbox"/> Transferring, Lifting, Repositioning (TLR) Certificate	Oct 14	abc123 TLR	Recertify every 3 years. Register ASAP as spots fill up quickly. Sask Polytech, SK SIMS, and SHA
Required Forms	Due Date	Example File Name	Notes
<input type="checkbox"/> Immunization Consent Form & Immunization Records	Aug 15	abc123 Consent abc123 IMM	READ INFORMATION BELOW Immunization Requirements for Nursing Students
<input type="checkbox"/> HSPnet Consent Form	Sep 3	abc123 HSPnet	Information available online at: https://nursing.usask.ca/documents/programs/bsn/hspnet_consent.pdf
<input type="checkbox"/> Student Confidentiality Agreement <input type="checkbox"/> SHA Confidentiality Agreement	Sep 3	abc123 SCA abc123 SHACA	Links to the two forms online: nursing.usask.ca/clinical/health-and-safety.php . under Requirements – Confidentiality . Witness signature required.
<input type="checkbox"/> WCB Agreement Schedule C	Sep 3	abc123 WCB	Information available online: https://nursing.usask.ca/documents/clinical/wcb-agreement-schedule-c.pdf . Witness signature required. Only signature page required.



IMMUNIZATION REQUIREMENTS FOR NURSING STUDENTS

PRINCE ALBERT BSN

GENERAL INFORMATION

- The University of Saskatchewan requires that all students attending a Health Science College provide documented proof of immunization.
- Please review <https://nursing.usask.ca/clinical/immunization.php> for the most up to date information.
- All nursing students are required to complete the recommended immunizations for health care workers as outlined in the [Saskatchewan Immunization Manual](http://www.ehealthsask.ca/services/manuals/Pages/SIM.aspx), (available online at: www.ehealthsask.ca/services/manuals/Pages/SIM.aspx) prior to any contact between students and patients/clients.
- Students are required to submit to the College of Nursing proof of immunizations prior to participation in clinical experience.
- Failure to maintain recommended immunizations may delay a student's progress in their studies.
- Specific immunizations will be required for certain clinical placements and in specific circumstances such as disease outbreaks. Students who refuse or are unable to comply with this requirement may be at risk of not being able to complete required components of their program.
- Any applicable costs of immunization are the responsibility of the student.
- **CONSENT FORM BELOW:** Immunization records and/or serology results will be shared from the Nurse reviewing your records with your College and clinical placements throughout your studies as required – this is to ensure your safety and the safety of your clients. You are required to sign a consent form to authorize sharing of this information.

IMMUNIZATION INSTRUCTIONS

1. Review Specific Immunization Requirements below.
2. Locate your childhood and adult immunization records. If you do not have these records, contact your Public Health Unit or Family Doctor.
3. Send a **copy** of your **Consent Form (pg. 5) AND Immunization Records by August 15** (earlier is better if you can) to:

Email – nursing.immunizations@usask.ca

4. You may choose to see your Family Physician to begin and/or complete your immunization review.

Your College requires you to have your immunization reviewed by **October 14, 2024**. We recognize this may be “in progress” as of this date. Updated immunization is required, or it may prevent you from attending your clinical placement.



SPECIFIC IMMUNIZATION REQUIREMENTS

Tetanus/Diphtheria (Td):

- Primary series of 3-5 doses, then a booster every 10 years.

Pertussis:

- Primary series and Tdap or Tdap – Pertussis booster.

Polio:

- Primary series, booster if travelling in endemic areas.

Measles, mumps, rubella (MMR):

- Proof of vaccination (2 doses) OR proof of immunity by serological evidence.

Tuberculin skin test (TST):

- Two step TST required prior to client contact.

Hepatitis B:

- Two or three doses followed by an antibody check.
- If you have already received the series, lab evidence of immunity is required.
 - If the Hepatitis B Surface Antibody is non-immune, the public nurse will provide further direction.
 - **Note:** if you do not currently have your Hepatitis B immunizations you should begin this series **as soon as possible**, as it takes several months to complete.

Varicella (Chickenpox)

- Serological evidence of immunity OR proof of one or two doses of varicella vaccination.

Influenza

- Strongly recommended.

COVID-19

- Strongly recommended.



Nursing Immunization Requirements Consent

I agree to comply with all immunization requirements of the University of Saskatchewan. I give consent for my immunization records and/or serology results to be shared with my college, clinical placements, and administrative staff, as appropriate.

Student Information

Last Name: _____ Given Name: _____

DOB (dd/mm/yr): _____ Phone Number: _____

Health Card Number: _____ Province: _____ Exp: _____ M/F

Address/City & Postal Code: _____

Next of Kin (name/phone #/relation): _____

U of S Student Number: _____

USASK NSID & Email: _____

Program	Campus Location
BSN - Nursing	Prince Albert

Graduating Year: _____

Student Signature: _____ Date: _____

Don't forget to email this consent form and immunization records by August 15 to:

nursing.immunizations@usask.ca