



WELCOME TO THE UNIVERSITY OF SASKATCHEWAN COLLEGE OF NURSING

On behalf of the University of Saskatchewan (USask) College of Nursing, we are pleased to welcome you to the Post Degree Bachelor of Science in Nursing (PDBSN) option!

You are entering a nursing program that is approved by the [College of Registered Nurses of Saskatchewan](#) and accredited by the [Canadian Association of Schools of Nursing](#).

Through the integration of research, education, and practice, USask College of Nursing strengthens nursing, health, and the health care system. We value integrity, social justice, unconditional positive regard, achieving one's potential, and have high expectations of our faculty, staff, and students.

You will be taught by exceptional registered nurses who are committed to collaborative practice and patient-centered care. You will be supported throughout your program by College of Nursing staff who are here to help you along your way with everything from academic advising to ensuring you fulfill your clinical requirements.

GETTING STARTED

It is now time to take the next steps to prepare for your exciting journey ahead. Please visit the College of Nursing website – [Student Section](#) to review the following:

- Orientation Agenda (available mid- November)
- 2023-2024 Student Handbook
- Clinical Requirements, Uniforms, and Supply List
- Technology Requirements

CLASS REGISTRATION

Register now for your 2023-2024 Winter and Spring Term classes through [PAWS](#).

Information about your courses can be found online [here](#).

PDBSN ORIENTATION - MANDATORY

Mark your calendars for the **PDBSN Orientation** on **Tuesday, January 2, 2024**. Your attendance at this orientation is **mandatory**, as it will provide important information for your continued success in your program.

When it is finalized, the orientation agenda will be available [here](#).

COLLEGE OF NURSING CONTACT INFORMATION

Addresses and contact information for the College of Nursing is available at [Contact Us](#)



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College of Nursing

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ACADEMIC ADVISING

If you have questions or wish to speak to an academic advisor, please visit the College on Nursing website – [Academic Advising page](#) or book an appointment [online](#).

YOUR USASK EMAIL ADDRESS

All emails from USask College of Nursing will be sent to your USask NSID email address (e.g. [abc123@usask.ca](#)); therefore, please check it daily.

We wish to extend our best wishes for a rewarding learning experience and look forward to meeting you on **Tuesday January 2, 2024**.

Sincerely,

A handwritten signature in blue ink that reads "Solina Richter".

Solina Richter DCur, RN
Dean and Professor, College of Nursing



WELCOME TO THE COLLEGE OF NURSING SASKATOON CAMPUS!

LOCATION AND CONTACT INFORMATION

The Saskatoon campus is located at the USask main campus, in the Health Sciences building. Our staff and faculty are located in the A and E wings, and the Clinical Learning Resource Centre (CLRC) is on the second floor of the Health Sciences E Wing.

College of Nursing Telephone: 306-966-6221	Mailing Address: Health Sciences Bldg. – 1A10, Box #6 107 Wiggins Road University of Saskatchewan Saskatoon, SK S7N 5E5	Undergraduate Office: Health Sciences Building Room 1A30
Academic Advisors Email: undergradnursing.advising@usask.ca	Professional Academic Advisor Kim Lytle, RN, BScN, B.Ed. Health Sciences, 1 st Floor, Room 1A50 To Book an Appointment: https://nursing.usask.ca/advising/appointments.php	BSN Nursing Advisor, (UCAN) USask Community of Aboriginal Nursing Advisor Gina DiPaolo, MA Global Studies & Education Health Sciences, 1 st Floor, Room 1A50 To Book an Appointment: https://nursing.usask.ca/advising/appointments.php
Student Support and Outreach Services jamie.gegner@usask.ca	Student Support & Outreach Coordinator Jamie Gegner, BA, BSW, RSW Health Sciences, 1 st Floor, Room 1A50 To Book an Appointment: https://nursing.usask.ca/advising/student-support-and-outreach.php	



PDBSN STUDENT BUSINESS

ORIENTATION

You are required to attend a mandatory orientation to the nursing program on **January 2, 2024 at 0830 in Health Sciences GB03.**

PDBSN TERM 1 DATES – *IMPORTANT*

The PDBSN students **do not participate in the February break week** in term 1 of the program. During the week, February 19 - 23, 2024, students will be required to attend class and lab activities.

CLASS REGISTRATION - *IMPORTANT*

You will need to register for the following classes-typically PDBSN classes are N12:

- **Winter Semester:** PHAR 250, NURS 200, NURS 205, NURS 202 (including lab), NURS 201, NURS 206 (including required link), NURS 204 (including seminar) plus **any deficient class must be completed by May 31 or you will be required to discontinue studies.**

Registration tips: Prior to attempting to register clear your browser history, restart your device and register for **ALL CLASSES** at once; do not hit submit between classes.

Please register for the following classes in the Winter term, CRNs included:

NURS 200 N12 30624
NURS 202 N12 29051 PLUS choose a lab
NURS 205 N12 30611
PHAR 250 W02 25681
NURS 201 N12 30610
NURS 204 N12 30617
NURS 206 N12 29032 PLUS choose a lab

ACADEMIC ADVISING AND LEARNING SERVICES

Academic advising is available on-site or virtually at the College of Nursing. Book an appointment and access frequently used forms at: <https://nursing.usask.ca/advising/overview.php>

Additionally, academic advising and support for Indigenous students is offered in through the University of Saskatchewan Community of Aboriginal Nursing (UCAN) program:

<https://nursing.usask.ca/indigenousinitiatives/ucan.php>

University of Saskatchewan Student Learning Services are available to all students throughout the academic year at <https://library.usask.ca/studentlearning/>



UNIVERSITY OF SASKATCHEWAN

College of Nursing

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LIBRARY SERVICES

As a University of Saskatchewan student, you have remote access to a number of electronic resources through the University of Saskatchewan Library. These can be accessed through the Library Resources channel in your PAWS account or at <https://library.usask.ca>

STUDENT WELLNESS-HEALTH PLAN

Full-time, on-campus students automatically pay for a health and dental plan provided through their student association (the USSU for undergraduate students and the GSA for graduate students). You must have a Saskatchewan health card, (or health coverage equal to or greater than that provided by a Saskatchewan health card) in order to make a claim on this extended health coverage. See the details in the link below:

<http://students.usask.ca/health/health-plans.php#StudentHealthandDentalPlan>

ACCESS AND EQUITY SERVICES

Students with disabilities such as Medical-based or learning, or requiring services or accommodation based on other prohibited grounds of discrimination — including religion, family status (including pregnancy) or gender identity—can access further information and support through University of Saskatchewan Access and Equity Services at <https://students.usask.ca/health/centres/access-equity-services.php>.

CLINICAL REQUIREMENTS

Please review the document titled **Important Clinical Requirements** included with this package. This document includes a checklist of requirements and deadlines that must be completed. Please visit: <https://nursing.usask.ca/documents/clinical/clinical-requirements-pdbsn.pdf>.

Be advised that your clinical shifts can occur on evenings, weekends, and stat holidays but the schedule can change with short notice. Do not plan any event during clinical – exceptions will not be made.

CAMPUS MAPS

The University of Saskatchewan campus is a large complex space, and some students may not have had access to the Health Sciences building previously. To locate classes and labs, you can view maps on <https://healthsciences.usask.ca/building-operations/building-policies-and-maps.php#MAPS> of all wings.

You can also visit <https://maps.usask.ca/> to see where buildings are located on campus, where paid parking is available, and other amenities such as food services.



IMPORTANT CLINICAL REQUIREMENTS SASKATOON PDBSN

The Health and Safety Clinical Requirements **must be completed** prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

Ensure your scan clearly shows your name, the certificate/document type, and date completed prior to sending. **Please name the file with your NSID (example: abc123). Please only send .pdf, .jpg, or .png files.**

PLEASE send all clinical requirement documents to: nursing.saskatoonclinical@usask.ca
Mailing address: College of Nursing, Health Science Building
 1A10 – Box #6, 107 Wiggins Road, Saskatoon, SK S7N 5E5

Required Certificates & Records	Due Date	Example File Name Your NSID	Notes
<input type="checkbox"/> <i>Phone Number</i>	Jan 2	(Send in an email)	Personal cell phone number required in case of a clinical placement emergency
<input type="checkbox"/> <i>WHMIS – online through USASK only</i>	Jan 2	abc123 WHMIS	Renew every 3 years. No cost - https://usask.ca-central.catalog.canvaslms.com/browse/safety?query=whmis
<input type="checkbox"/> <i>Criminal Record Check (CRC) with Vulnerable Sector Search – must obtain both</i> <i>If your CRC-VSC is positive, please complete and send to the CoN ASAP as additional steps will be required.</i>	Feb 2	abc123 CRC	Current within 6 months from your home community. Need a <u>Vulnerable Sector Search</u> letter? Please include full legal name and birth date when contacting: nursing.saskatoonclinical@usask.ca . Any CRC with an embossment, you must provide an original copy.



<input type="checkbox"/> CPR & AED Certificate (required every 2 years)	March 15	abc123 CPR	Recertification every 2 years. Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS (HCP)
<input type="checkbox"/> N95 Mask fitting Note: Respirator use waiver form is required if you cannot be FIT tested because of medical, personal and religious reasons (https://nursing.usask.ca/documents/clinical/usask-fit-testing-waiver-form.pdf)	March 15	abc123 FIT	2 SHA approved mask sizes required. Mask to be re-fit every 2 years Please sign-up for your fitting here
<input type="checkbox"/> Transferring, Lifting, Repositioning (TLR) Certificate	March 15	abc123 TLR	Recertify every 3 years. Register ASAP – courses accepted from Sask Polytech, SK SIMS, and SHA
Required Forms	Due Date	Example File Name	Notes
<input type="checkbox"/> Immunization Consent Form & Immunization Records sent to Student Wellness	Jan 31	N/A	<u>READ INFORMATION BELOW</u> Immunization Requirements for Nursing Students
<input type="checkbox"/> Immunization Report from Student Wellness sent to the College of Nursing	March 15	abc123 IMM	After your initial appointment with Student Wellness, you will be given an Immunization Record; please submit this to the College, even if your immunizations are still “in progress/incomplete”



IMMUNIZATION REQUIREMENTS FOR NURSING STUDENTS

SASKATOON PDBSN

GENERAL INFORMATION

- The University of Saskatchewan requires that all students attending a Health Science College provide documented proof of immunization.
- Please review <https://nursing.usask.ca/clinical/immunization.php> for the most up to date information
- All nursing students are required to complete the recommended immunizations for health care workers as outlined in the [Saskatchewan Immunization Manual, Chapter 7 Section 6.3](#) (available online at: www.ehealthsask.ca/services/manuals/Pages/SIM.aspx) prior to any contact between students and patients/clients.
- Students are required to submit to the College of Nursing proof of immunizations prior to participation in clinical experience.
- Failure to maintain recommended immunizations may delay a student's progress in their studies.
- Specific immunizations will be required for certain clinical placements and in specific circumstances, such as disease outbreaks. Students who refuse or are unable to comply with this requirement may be at risk of not being able to complete required components of their program.
- Any applicable costs of immunization are the responsibility of the student.
- **CONSENT:** Immunization records and/or serology results will be shared from Student Wellness and/or the Nurse reviewing your records with your College and clinical placements throughout your studies as required – this is to ensure your safety and the safety of your clients. You are required to sign a consent form to authorize sharing of this information and provide this consent form to Student Wellness. Please send your immunization records and consent form via PDF format.

IMMUNIZATION INSTRUCTIONS

1. Review your immunization requirements.
2. Locate your childhood and adult immunization records. If you do not have these records, contact your Public Health Unit or Family Doctor.
 - a. If you were immunized in and around the Saskatoon area, please visit this website: www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx or call the immunization record line at 306-655-4090. There is a charge to get your records.
 - b. If you were immunized in and around the Regina area, call the Immunization Office at 306-766-7904. There is a charge to get your records.
 - c. For all other regions, contact your Home Public Health region. If you need to determine which region to contact, please visit:
<https://www.saskhealthauthority.ca/facilities-locations>



UNIVERSITY OF SASKATCHEWAN

College of Nursing

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3. Send a **copy** of your immunization records AND Consent Form (see below) via PDF format by January 31st, 2024 (earlier is better if you can) to:

Email: Student.wellness@usask.ca OR Fax: Pam Komonoski at 306-966-5786

- a. Note: Your documents **must** be submitted to Student Wellness before your appointment.
 - b. The TST (tuberculin skin test) requires results read 48-72 hours after it is administered. Student Wellness charges \$40 payable by debit or credit. This means two appointments, two days apart, for most students.
4. **Please contact Student Wellness directly to schedule your appointments with them after sending in your immunization records:** <https://students.usask.ca/health/centres/wellness-centre.php>.
 5. For additional questions and immunization review inquiries, contact 306-966-5768.

Important: You must have an appointment.

The College of Nursing requires your immunizations to be reviewed by Student Wellness and submitted to the College of Nursing **by March 15th, 2024**. We recognize this may be “in progress/incomplete” as of this date. New or updated immunizations may be required, but we require the initial review to be complete, and the report submitted to the College, or this may prevent you from attending your clinical placement. Once all immunizations are **complete**, please submit your completed report to the College of Nursing via email: nursing.saskatoonclinical@usask.ca. This submission date may vary depending on how many new or updated immunizations you may need.



SPECIFIC IMMUNIZATION REQUIREMENTS

Tetanus/Diphtheria (Td):

- Primary series of 3-5 doses, then a booster every 10 years

Pertussis:

- Primary series and Tdap or Tdap – Pertussis booster

Polio:

- Primary series, booster if travelling in endemic areas

Measles, mumps, rubella (MMR):

- Proof of vaccination (2 doses) OR proof of immunity by serological evidence

Tuberculin skin test (TST):

- Two step TST required prior to client contact

Hepatitis B:

- Two or three doses followed by an antibody check
- If you have already received the series, lab evidence of immunity is required
 - o If the Hepatitis B Surface Antibody is non-immune, Student Wellness will provide further direction
 - o **Note:** if you do not currently have your Hepatitis B immunizations you should begin this series **as soon as possible**, as it takes several months to complete.

Varicella (Chickenpox)

- Serological evidence of immunity OR proof of two doses of varicella vaccination

Influenza

- Strongly recommended

Covid-19

- Strongly recommended



Student Wellness Centre
 Place Riel Student Centre, 1 Campus Drive
 Saskatoon, SK S7N 5A3
 Telephone: 306-966-5768
 Fax: 306-966-5786
 Email: student.wellness@usask.ca

Immunization Requirements Consent

I agree to comply with all immunization requirements of the University of Saskatchewan. I give consent for my immunization records and/or serology results to be shared with my college, clinical placements, and administrative staff, as appropriate.

Student Information

Last Name: _____ Given Name: _____

DOB (dd/mm/yr): _____ Phone Number: _____

Health Card Number: _____ Province: _____ Exp: _____ M/F

Saskatoon Address & Postal Code: _____

Next of Kin (name/phone #/relation): _____

U of S Student Number: _____

USASK NSID & Email: _____

Previous visit to Student Wellness Centre: ____ Yes ____ No

<i>College</i>	<i>Saskatoon Campus</i>	<i>Regina Campus</i>
Dentistry		
Dental Assisting		
Nutrition		
Pharmacy		
Masters of Public Health		
Physical Therapy		
Veterinary Medicine		
Medicine		
Nursing		
Nursing Post Degree		
Nurse Practitioner		

Graduating Year: _____

Student Signature: _____ Date: _____