WELCOME TO THE UNIVERSITY OF SASKATCHEWAN COLLEGE OF NURSING

On behalf of the University of Saskatchewan (USask) College of Nursing, we are pleased to welcome you to the Bachelor of Science in Nursing (BSN) program!

You are entering a nursing program that is approved by the College of Registered Nurses of Saskatchewan and accredited by the Canadian Association of Schools of Nursing.

Through the integration of research, education, and practice, USask College of Nursing strengthens nursing, health, and the health care system. We value integrity, social justice, unconditional positive regard, achieving one’s potential, and have high expectations of our faculty, staff, and students.

You will be taught by exceptional registered nurses who are committed to collaborative practice and patient-centered care. You will be supported throughout your program by College of Nursing staff who are here to help you along your way with everything from academic advising to ensuring you fulfill your clinical requirements.

Note: As Public Health orders allow, the College of Nursing will transition back to in-person classroom delivery in Fall 2022. Theory classes, labs, and seminars will be in-person and clinical experiences will continue as scheduled. For the most up-to-date COVID-19 information and University of Saskatchewan policies, please visit covid19.usask.ca.

GETTING STARTED
It is now time to take the next steps to prepare for your exciting journey ahead. Please visit the College of Nursing website – Student Section to review the following:

- Orientation Agenda (available mid-August)
- 2022-2023 Student Handbook (available in July)
- Clinical Requirements, Uniforms, and Supply List
- Technology Requirements

CLASS REGISTRATION
Register now for your 2022-2023 Fall and Winter Term classes through PAWS.
Information about your courses can be found online here.
BSN PROGRAM ORIENTATION - MANDATORY
Mark your calendars for the BSN Program Orientation on Wednesday, August 31, 2022. Your attendance at this orientation is mandatory, as it will provide important information for your continued success in your program.

When it is finalized, the orientation agenda will be available here.

COLLEGE OF NURSING CONTACT INFORMATION
Addresses and contact information for the College of Nursing is available at Contact Us.

ACADEMIC ADVISING
If you have questions or wish to speak to an academic advisor, please visit the College on Nursing website – Academic Advising page or book an appointment online.

YOUR USASK EMAIL ADDRESS
All emails from USask College of Nursing will be sent to your USask NSID email address (e.g. abc123@mail.usask.ca); therefore, please check it daily.

We wish to extend our best wishes for a rewarding learning experience, and look forward to meeting you Wednesday, August 31, 2022.

Sincerely,

Solina Richter DCur, RN
Dean and Professor, College of Nursing
WELCOME TO THE COLLEGE OF NURSING
SASKATOON CAMPUS!

LOCATION AND CONTACT INFORMATION
The Saskatoon campus is located at the U of S main campus, in the Health Sciences building. Our staff and faculty are located in the A and E wings, and the Clinical Learning Resource Centre (CLRC) is on the second floor of the Health Sciences E Wing.

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<thead>
<tr>
<th>College of Nursing</th>
<th>Mailing Address:</th>
<th>Undergraduate Office:</th>
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<tbody>
<tr>
<td>Telephone: 306-966-6221</td>
<td>Health Science Bldg – 1A10, Box #6</td>
<td>Health Science Building</td>
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<tr>
<td></td>
<td>107 Wiggins Road</td>
<td>Room 1A30</td>
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<td>Saskatoon, SK S7N 5E5</td>
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<th>Academic Advisors:</th>
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<tbody>
<tr>
<td>Gina DiPaolo Aboriginal Nursing Advisor</td>
<td><a href="mailto:undergradnursing.advising@usask.ca">undergradnursing.advising@usask.ca</a></td>
<td><a href="https://nursing.usask.ca/advising/appointments.php">https://nursing.usask.ca/advising/appointments.php</a></td>
</tr>
<tr>
<td>Kim Lytle Professional Academic Advisor</td>
<td><a href="mailto:undergraduate.advising@usask.ca">undergraduate.advising@usask.ca</a></td>
<td><a href="https://nursing.usask.ca/advising/appointments.php">https://nursing.usask.ca/advising/appointments.php</a></td>
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<td>Health Science Room 1A50</td>
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SASKATOON STUDENT BUSINESS

CAMPUS MAPS
The University of Saskatchewan campus is a large complex space, and some students may not have had access to the Health Sciences building previously. To locate classes and labs, you can view maps on https://healthsciences.usask.ca/building-operations/building-policies-and-maps.php#MAPS of all wings.

You can also visit https://maps.usask.ca/ to see where buildings are located on campus, where paid parking is available, and other amenities such as food services.

LIBRARY SERVICES
As a University of Saskatchewan student, you have remote access to a number of electronic resources through the University of Saskatchewan Library. These can be accessed through the Library Resources channel in your PAWS account or at https://library.usask.ca
STUDENT WELLNESS-HEALTH PLAN
Full-time, on-campus students automatically pay for a health and dental plan provided through their student association (the USSU for undergraduate students and the GSA for graduate students). You must have a Saskatchewan health card, (or health coverage equal to or greater than that provided by a Saskatchewan health card) in order to make a claim on this extended health coverage. See the details in the link below.
http://students.usask.ca/health/health-plans.php#StudentHealthandDentalPlan

ACCESS AND EQUITY SERVICES
Students with disabilities such as Medical-based or learning, or requiring services or accommodation based on other prohibited grounds of discrimination — including religion, family status (including pregnancy) or gender identity—can access further information and support through University of Saskatchewan Access and Equity Services at https://students.usask.ca/health/centres/access-equity-services.php.

ACADEMIC ADVISING AND LEARNING SERVICES
Academic advising is available on-site or virtually at the College of Nursing. Book an appointment and access frequently used forms at: https://nursing.usask.ca/advising/overview.php

Additionally, academic advising and support for Aboriginal students is offered in through the University of Saskatchewan Community of Aboriginal Nursing (UCAN) program:
https://nursing.usask.ca/indigenousinitiatives/ucan.php

University of Saskatchewan Student Learning Services are available to all students throughout the academic year at https://library.usask.ca/studentlearning/

CLINICAL REQUIREMENTS
Please review the document titled Important Clinical Requirements included with this package. This document includes a checklist of requirements and deadlines that must be completed for fall term. This document is also available through this link: https://nursing.usask.ca/clinical/health-and-safety.php

ORIENTATION
You are required to attend a mandatory orientation to the nursing program on Wednesday August 31st, 2022. Location and time information will follow.
IMPORTANT CLINICAL REQUIREMENTS
SASKATOON BSN

The Health and Safety Clinical Requirements must be completed prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

See page 2 for additional details on the documents

Due Aug 31 2022:
- HSPnet Consent Form

Due Sep 15 2022:
- Criminal Record Check with Vulnerable Sector Search
- CPR with AED (proof of registration)
- Transferring Lifting Repositioning (proof of registration)
- WHMIS (USask version only)
- Saskatchewan WCB Form (‘schedule C’)
- Immunization records sent to Student Wellness (see nursing.usask.ca/clinical/immunization.php)
  - Tdap, Pertussis, MMR, TST, Hep B, Varicella required
  - Covid-19 and Influenza strongly recommended when available

Due Oct 7 2022 (You cannot attend your clinical without these, in addition to the items previously due):
- CPR with AED certificate
- Transferring Lifting Repositioning certificate
- Completed immunizations
- N95 fitting (USask will facilitate some sessions)
- Confidentiality Forms (Student and SHA)

Please send scans of the requirements by email to Nursing.SaskatoonClinical@usask.ca

Ensure your scan clearly shows your name, the certificate/document type, and date completed prior to sending. Please name the file per naming conventions (see page 2 for – substitute your last name instead of smith and first name instead of kelly). Please only send .pdf, .jpg, or .png files.
<table>
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<tr>
<th>Requirement</th>
<th>Due Date</th>
<th>Example File Name</th>
<th>Notes</th>
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<tbody>
<tr>
<td>□ HSPnet Consent Form</td>
<td>Aug 31</td>
<td>Smith Kelly HSPnet.pdf</td>
<td>Information available online at: <a href="nursing.usask.ca/clinical/health-and-safety.php">nursing.usask.ca/clinical/health-and-safety.php</a></td>
</tr>
<tr>
<td>□ Criminal Record Check (CRC) with Vulnerable Sector Search</td>
<td>Sep 15</td>
<td>Smith Kelly CRC.pdf</td>
<td>From within 6 months. Any CRC with an embossment must also have a physical original provided.</td>
</tr>
<tr>
<td>□ CPR &amp; AED Certificate</td>
<td>Proof of registration – Sep 15</td>
<td>Smith Kelly CPR.reg.pdf</td>
<td>The College of Nursing currently requires CPR recertification at least every 2 years. Must include theory and hands on skills training for choking, CPR, and AED for infant, child and adult. <strong>Accepted:</strong> CPR-C with AED, CPR-B with AED, Heartsaver, BLS</td>
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</table>
| □ Immunizations                                  | To Student Wellness: Aug 15 | Smith Kelly Imm.pdf       | [nursing.usask.ca/clinical/immunization.php](nursing.usask.ca/clinical/immunization.php)  
**Note:** if you do not currently have your Hepatitis B immunizations you should begin this series **ASAP**, as it takes several months to complete. Please refer to immunization document for more information. |
| □ WHMIS                                          | Sep 15       | Smith Kelly WHMIS.pdf     | U of S only (no cost from [Safety Resources](nursing.usask.ca/clinical/health-and-safety.php)), renew every 3 years. |
| □ Transferring, Lifting, Repositioning (TLR) Certificate | Proof of registration – Sep 15 | Smith Kelly TLR.reg.pdf  | Recertify every 3 years. **Register ASAP** – courses accepted from Saskatchewan Polytechnic, SK SIMS, and SHA. |
| □ Saskatchewan WCB Form                         | Sep 15       | Smith Kelly WCB.pdf       | Information available online at: [nursing.usask.ca/clinical/health-and-safety.php](nursing.usask.ca/clinical/health-and-safety.php). Witness signature required. Only the page with signatures needs to be provided. |
| □ N95 Mask fitting                               | Oct 7        | Smith Kelly n95 fit.pdf   | 2 mask sizes required per SHA. USask will facilitate some sessions. |
| □ Confidentiality Forms (Student and SHA)       | Oct 7        | Smith Kelly conf.pdf      | Links to the two forms are available online at: [nursing.usask.ca/clinical/health-and-safety.php](nursing.usask.ca/clinical/health-and-safety.php). Witness signatures required. |
ADDITIONAL INFORMATION

CONTACTS
- Michele Loeffler michele.loeffler@usask.ca (Clinical Coordinator)
- Michelle Patterson michelle.patterson@usask.ca (Clinical Coordinator)
- Kayleigh Kazakoff kayleigh.kazakoff@usask.ca (clinical documents)

CRIMINAL RECORDS CHECK & VULNERABLE SECTOR SEARCH
Please note your Criminal Record Check must be obtained from your home community. If your home community requires a letter to issue your CRC, please contact your Clinical Coordinator.

Please note any CRC’s from facilities where it states invalid without embossment or a seal is present (i.e. Saskatoon Police Services) must be provided as a physical original to your sites office as scanned copies from them are not valid. You may send a scan in before mailing your hard copy to facilitate the process.

IMMUNIZATION REVIEW
Please contact Student Wellness directly to schedule your immunization record review. Student Wellness can provide some outstanding immunizations and the required tuberculin skin testing (TST is subject to a fee). Please contact them at 306-966-5768 for more information.

TLR CERTIFICATES
Ensure you send both proof of registration and the certificate after completion. Register early for a course as they fill up quickly and you cannot attend clinical without this course.
IMMUNIZATION REQUIREMENTS FOR NURSING STUDENTS
SASKATOON BSN

GENERAL INFORMATION

- The University of Saskatchewan requires that all students attending a Health Science College provide documented proof of immunization.

- Please review https://nursing.usask.ca/clinical/immunization.php for the most up to date information.

- All nursing students are required to complete the recommended immunizations for health care workers as outlined in the Saskatchewan Immunization Manual, Chapter 7 Section 6.3 (available online at: www.ehealthsask.ca/services/manuals/Pages/SIM.aspx) prior to any contact between students and patients/clients.

- Students are required to submit to the College of Nursing proof of immunizations prior to participation in clinical experience.

- Failure to maintain recommended immunizations may delay a student's progress in their studies.

- Specific immunizations will be required for certain clinical placements and in specific circumstances, such as disease outbreaks. Students who refuse or are unable to comply with this requirement may be at risk of not being able to complete required components of their program.

- Any applicable costs of immunization are the responsibility of the student.

- CONSENT: Immunization records and/or serology results will be shared from Student Wellness and/or the Nurse reviewing your records with your College and clinical placements throughout your studies as required – this is to ensure your safety and the safety of your clients. You are required to sign a consent form to authorize sharing of this information and provide this consent form to Student Wellness.

IMMUNIZATION INSTRUCTIONS

1. Review your immunization requirements (see page 3).

2. Locate your childhood and adult immunization records. If you do not have these records, contact your Public Health Unit or Family Doctor.

   a. If you were immunized in and around the Saskatoon area, please visit this website: www.saskatoonhealthregion.ca/locations_services/Services/Immunization/Pages/Immunization-Record-Requests.aspx or call the immunization record line at 306-655-4090. There is a charge to get your records.
b. If you were immunized in and around the Regina area, call the Immunization Office at 306-766-7904. There is a charge to get your records.

c. For all other regions, contact your Home Public Health region. If you need to determine which region to contact, please visit: https://www.saskhealthauthority.ca/facilities-locations.

3. Send a copy of your immunization records AND Consent Form by September 15th (earlier is better if you can) to
   
   Mail
   Student.wellness@usask.ca
   
   OR
   
   Fax
   Attn: Pam Komonoski
   306-966-5786
   
   a. Note: Your documents must be submitted to Student Health before your appointment.
   
   b. The TST (tuberculin skin test) requires results read 48-72 hours after it is administered. Student Health charges $40 payable by debit for this. This means two appointments, two days apart for most students.

4. Please contact Student Wellness directly to schedule your appointments with them after sending in your immunization records: https://students.usask.ca/health/centres/wellness-centre.php.

5. For additional questions and immunization review inquiries contact 306-966-5768.
   
   Important: You must have an appointment. If you are feeling unwell or have a fever, please reschedule your appointment.

6. After you have received your documents from Student Wellness, please send those to the College of Nursing.

Your College requires you to have your immunizations reviewed and submitted to the College of Nursing by October 7th or it may prevent you from attending your clinical placement.
SPECIFIC IMMUNIZATION REQUIREMENTS

Tetanus/Diphtheria (Td):
- Primary series of 3-5 doses, then a booster every 10 years

Pertussis:
- Primary series and Tdap or Tdap – Pertussis booster

Polio:
- Primary series, booster if travelling in endemic areas

Measles, mumps, rubella (MMR):
- Proof of vaccination (2 doses) OR proof of immunity by serological evidence

Tuberculin skin test (TST):
- TST (generally Mantoux testing) is required prior to client contact. Ensure you make two appointments for this process

Hepatitis B:
- Two or three doses followed by an antibody check
- If you have already received the series, lab evidence of immunity is required
  - If the Hepatitis B Surface Antibody is non-immune, Student Wellness will provide further direction
  - **Note:** if you do not currently have your Hepatitis B immunizations you should begin this series **as soon as possible**, as it takes several months to complete.

Varicella (Chickenpox)
- Serological evidence of immunity OR proof of two doses of varicella vaccination

Influenza
- Strongly recommended

Covid-19
- Strongly recommended
Immunization Requirements Consent

I agree to comply with all immunization requirements of the University of Saskatchewan. I give consent for my immunization records and/or serology results to be shared with my college, clinical placements, and administrative staff, as appropriate.

Student Information

Last Name: _______________________      Given Name: ______________________________
DOB (dd/mm/yr): ________________      Phone Number: ____________________________
Health Card Number: _______________     Province: ______________     Exp:_________     M/F
Saskatoon Address & Postal Code: _________________________________________________
Next of Kin (name/phone #/relation): ______________________________________________
U of S Student Number: ____________________
USASK NSID & Email: ____________________________________________________________

Previous visit to Student Wellness Centre: ____ Yes _____ No

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<th>College</th>
<th>Saskatoon Campus</th>
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Graduating Year:   __________

Student Signature: _________________________________________  Date: _______________