



To be eligible to apply for a supplemental final exam, a student must have obtained a final mark of 40-49% in the course and have failed the final exam. In addition, the student must have a weighted overall average and weighted nursing average of at least 60% for the academic term. Supplemental examinations must be applied for within three (3) weeks of the end of the exam period. No supplemental exam will be granted for courses that do not have a final exam. Supplemental exams will not be granted for clinical experience.

To be completed by the student:

Name _____ NSID & Student Number _____

Course Name, Number and Section _____

Instructor _____ Date of Originally Scheduled Exam _____

- ⇒ Is the course for which a supplemental exam is being requested a pre-requisite for a course or courses you are currently taking or will be taking before regular supplemental exams are written in February (fall and winter)/ September (spring and summer)?
 Yes No
- ⇒ If yes, what course(s)? _____ In order to continue in this course(s), a passing grade must be obtained in the course for which the supplemental exam is being requested.

This is a request for a supplemental examination (fee of \$60.00).
 This is a request for a special supplemental examination (fee of \$100.00).

The fee will be billed to your student account.

Date _____ Student Signature _____

To be completed by the instructor:

1. What is the value of the final examination in this course? _____

2. Please indicate how other components in this course will contribute to the final grade for this student.
 (eg. paper 25/40) _____

3. Do you support this request? Yes No
 Why or why not? _____

Date _____ Instructor's Signature _____

To be completed by the Associate Dean:

Regular Supplemental Examination Granted _____ Denied _____

Special Supplemental Examination Granted _____ Denied _____

Date _____ Signature _____