



NEW FACULTY START-UP FUNDING

Guidelines

Purpose: The purpose of this program is to provide start-up funds to newly hired tenured and tenure-track faculty members in the College of Nursing. The goals of this funding program are two-fold:

1. Help faculty develop their program of research and targeted research plans for the first three years of their time within the College,
2. Position faculty for future research success at provincial and national levels.

Guiding Principles: The College of Nursing New Faculty Start-Up Funding program will be transparent, accountable, and will demonstrate return on investment. By **transparency**, we mean that the policies and procedures guiding the application and the release of start-up funding will be clearly explained and easily accessible. **Accountability** means that recipients will be required to submit a progress report after Year 1, and a final report after Year 3. These reports must be submitted to the Associate Dean Research and Graduate Studies within the College of Nursing. Start-up funds must be used to conduct pilot studies and/or to conduct any scholarly activities required to position researcher for funding applications provincially (i.e., Saskatchewan Health Research Foundation (SHRF) and nationally (i.e., Canadian Institutes of Health Research (CIHR) and Social Sciences and Humanities Research Council (SSHRC)). **Return on investment** will be demonstrated through a diverse and inclusive range of research outputs and outcomes. Outputs and outcomes are expected to include research project funding applications, peer-reviewed publications, researcher awards, community knowledge-sharing tools, policy development and advocacy activities, and trainee engagement.

Term of Grant: This funding can be held for 3 years from the appointment date. Unspent College of Nursing funds will be returned to the College of Nursing after 3 years. With a written request and justification, the Associate Dean Research and Graduate Studies may extend the duration for an additional 2 years.

Allowable Expenses: Funds can be used to pay for research-related activities (i.e., research personnel, equipment, travel for research activities, knowledge transfer activities such as conference presentations and open access fees). Over-expenditures are not allowed. Please note that Knowledge Transfer Activities are capped at \$2,000 total.

Required Consultations: Consultations with the Associate Dean Research and Graduate Studies and the NURSE Team mandatory prior to submitting this application.

Matching Funding: This funding will be matched with funds provided by the Vice-Provost Faculty Relations Office [Faculty Recruitment and Retention Program](#). A separate application, which includes a copy of this approved application, must be provided to the Vice-Provost Faculty Relations Office to access these matching funds from the University of Saskatchewan.



Application Form

1. Name and NSID:

2. **Appointment Type:** Assistant Associate Professor

3. Consultation Meetings:

Meeting with Associate Dean Research? Yes Date completed:

Meeting with NURSE team? Yes Date completed:

4. Indicate in which of the College of Nursing Research Signature Areas (if applicable) your research best fits? (Please select one area only)

Community-Engaged Health and Nursing Research

Health Equity Research

Innovations in Health Systems and Education Research

5. Indicate in which of the University of Saskatchewan Research Signature Areas (if applicable) your research best fits? (Please select all areas that apply)

Food and Bioproducts for a
Sustainable Future

One Health

Water

Energy and Mineral Resources for a
Sustainable Future

Communities and Sustainability

Health and Wellness

Indigenous Peoples

Quantum Innovation

Synchrotron Sciences

6. Research Ethics Requirements: (Please select all that apply)

Human Ethics – Behavioural

Human Ethics - Biomedical

Saskatchewan Health Authority Operational Approval

College of Nursing Operational Approval (for use of Nursing Students as Participants only)

Biosafety (Controlled Goods)

7. Title for your Research Program:



8. Description of Program of Research: (PDF Attachment. Page Limit: 5 pages, 12-point font single-spaced; excluding budget and list of references) Applicants are invited to describe their program of research. Please describe the phenomena of interest, the population of interest, proposed methodological approach(es), your team composition, identify your mentors or mentorship approaches to be used to support your progress, the timelines, and the anticipated outcomes of Year 1. Please read below for detailed instructions for each section.

Phenomena of Interest: Describe the issue/topic you plan to study over this 3-year study and the rationale for the research program. What is the phenomenon to be investigated? Why is this study important to carry out?

Description of the Population of Interest: Describe demographics of the population in SK or Canada as well as any other factors that may be relevant to accessing data or participants. Describe your recruitment strategies and sampling. Describe the target audience for this research program including future funding opportunities. Is the project feasible?

Description of the Methodological Approaches: Provide an outline of the methodological approaches you expect to use over the course of the research (3-years). We recognize you may need to change your approaches over time as the research questions become more precise or the problem under study more specific. We recommend that you start your program of research with the methodologies with which you are most familiar.

Description of the Research Team: Based on questions 1 to 3, describe the expertise that will be required to complete the project? Will you need researchers/experts from other disciplines on your team? Will you need to access to family and patients to be research co-PIs or co-applicants?

Mentorship Plan: Describe the mentorship/guidance you will need to succeed over the course of this project? How will you identify mentors (i.e., what skillsets or expertise do you require) and who are they?

Anticipated Outcomes of Year 1: Describe the anticipated activities and outputs of Year 1. What are your overall goals for Year 1 and how will you know that you are on track to meet them?

9. List of References: (PDF Attachment. No page limit) Use APA 6th edition and provide a list of bibliographic references.

10. Budget Justification: Use the Budget Category table in the attachment provided to identify and provide justification for the resources you will require in each category across 3 years to complete your research activities funded through the New Faculty Start-Up Funding program (up to \$20,000) AND the Vice-Provost Faculty Relations Office Faculty Recruitment and Retention Program* (up to \$20,000). Please consult NURSE to help you with budget development, and the Librarian to be aware of predatory journals and conferences. *This funding needs to be approved separately from the College of Nursing New Faculty Start-Up Funding. Please consult NURSE if this approval is not granted.



11. Application Checklist:

Application form, College of Nursing New Faculty Start-Up Funding

Description of Program of Research, PDF attachment

Budget table, WORD attachment

List of References, PDF attachment

12. Signatures:

Faculty Name	Signature	Date
Associate Dean Research & Graduate Studies	Signature	Date
Dean	Signature	Date