

Indigenous Advisory Committee (IAC) Terms of Reference

The role of the Indigenous Advisory Committee (IAC) is to provide mentorship and support and to assist with all activities related to the Indigenous Research Chair in Nursing. The Indigenous Research Chair will be focusing on mentorship and reconciliation.

1. Membership

The IAC membership shall consist of:

Faculty representation from U of S, U of R, and Sask Polytechnic, ideally with the majority being First Nations/Métis/Inuit

Elders (2-4)

Recipients of the Reconciliation Awards (3-4)

First Nations and Métis Nations leadership

Community members/leaders from the First Nations and Métis Nations

The Chair's Research Coordinator and Administrative Assistant

Membership shall be for the duration of the Research Chair, or until the member resigns.

2. Responsibilities

The IAC membership shall:

- a. Attend the regularly scheduled 4 meetings per year
- b. provide mentorship and support and to assist with all activities related to the Indigenous Research Chair in Nursing
- c. Willing to serve on sub committees such as the Scholarship committee

3. IAC meetings

- a. It is anticipated that the meetings will be held both in-person and via teleconference a minimum of 5 times per year. Additional meetings will be determined on an ongoing basis. Quorum consists of 50% of the group members.
- b. Meeting minutes and attachments for all meetings will be distributed to all members.

4. Decision-making

Decision-making will follow a circle format, in which every member will have an opportunity to express their perspective, after which members will vote.

5. Record Keeping

The Chair's staff will record and retain minutes from each meeting. The minutes are required to be approved at subsequent meetings. All minutes, records or reports are maintained on the Chair's Sharepoint site at the University of Saskatchewan.

Appendix A

Role of the Chair

- The Chair of Indigenous Nursing Research will set the agenda for the meetings and ensure meetings are kept on time so the agenda can be completed.
- The Chair will act as a facilitator in the meeting.

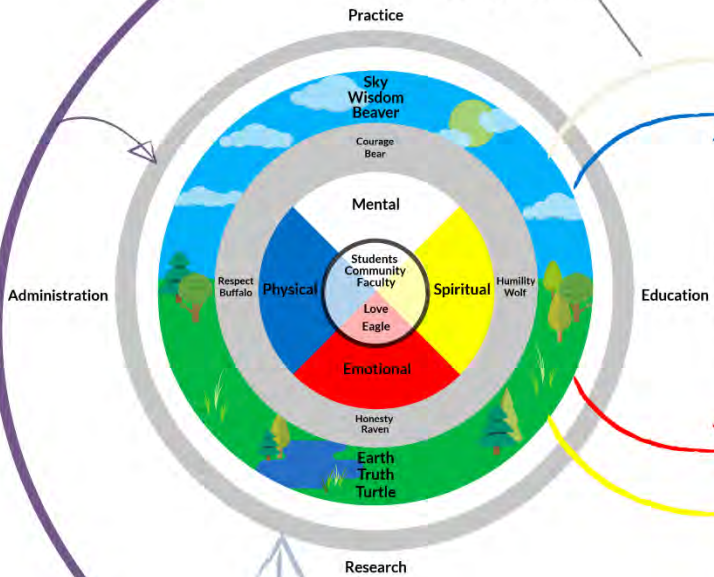
Role of Chair's support staff

- Assist the Chair with preparation of the agenda and distribution of background materials
- Coordinate all meeting requirements including: room, food and teleconference equipment
- Prepare the meeting minutes
- Provide information and advice to the Committee on relevant issues, including background research and data gathering
- Participate in preparation of meetings along with the Chair

wahkohtowin (We are All Related) Research Program

Indigenous Advisory Committee

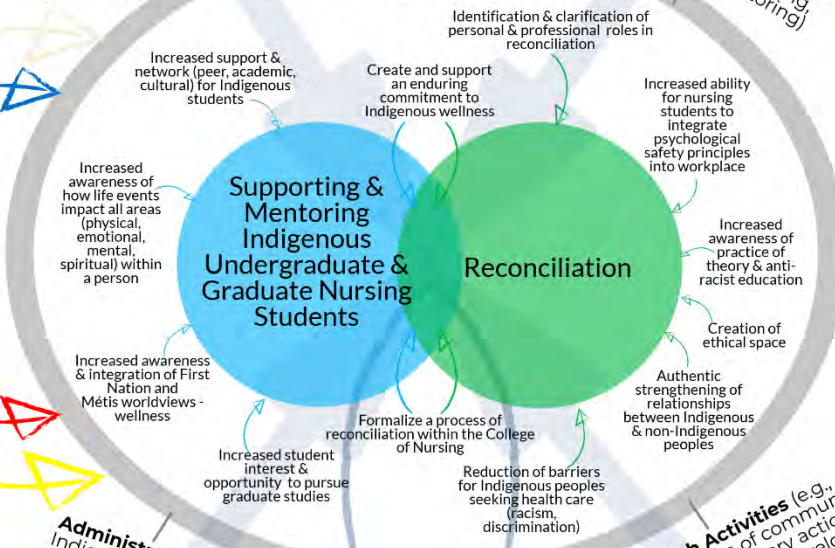
Infusion of Indigenous Worldviews into Research Program



Practice Activities (e.g., Student Boot Camp, Integration of cultural safety & trauma-informed practice, partnership with SHA)

Education Activities (e.g., bi-weekly student lunches, group tutoring, educational workshops, mentoring)

Intended Outcomes



Administration Activities (e.g., Indigenous advisory committee, student scholarships, curriculum changes)

Research Activities (e.g., implementation of community-based participatory action research, professional development workshops, mentorship evaluation)

Overarching Goals

- 1) Do no harm
- 2) Create the space and opportunity for personal, community, and collective healing
- 3) Transform relationships between Indigenous & non-Indigenous peoples