



IMPORTANT CLINICAL REQUIREMENTS

YORKTON SITE

The Health and Safety Clinical Requirements **must** be completed prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

See page 2 for additional details on the documents.

Due Aug 31 2022:

- HSPnet Consent Form
- Immunization Consent Form
- Immunization records (see nursing.usask.ca/clinical/immunization.php)
 - Tdap, Pertussis, MMR, TST, Hep B, Varicella required
 - Covid-19 and Influenza strongly recommended when available
 - **More information and instructions for submission to follow – please see immunization section**

Due Sep 15 2022:

- Criminal Record Check with Vulnerable Sector Search
- CPR with AED (proof of registration)
- Transferring Lifting Repositioning (proof of registration)
- WHMIS (USask version only)
- WCB Agreement Form ('schedule C')

Due Oct 7 2022 (You **cannot** attend your clinical without these, in addition to the items previously due):

- CPR with AED certificate
- Transferring Lifting Repositioning certificate
- Completed immunizations, bloodwork, and tuberculin skin test
- N95 fitting (USask will facilitate some sessions)
- Confidentiality Forms (Student and SHA)

Please send scanned copies (in PDF format) of the requirements **by email** to: regina.clinical@usask.ca

Ensure your scan is in **PDF format** and clearly shows your name, the certificate/document type, and date completed prior to sending. Please name the file per naming conventions (see page 2 for — substitute your last name instead of *smith* and first name instead of *kelly*).

PLEASE NOTE: We are not able to distribute copies of your certificates. Please ensure that you keep the original(s) in your personal records for future use.



Requirement	Due Date	Example File Name	Notes
<input type="checkbox"/> HSPnet Consent Form	Aug 31	Smith_Kelly_HSPnet.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php
<input type="checkbox"/> Criminal Record Check (CRC) with Vulnerable Sector Search	Sep 15	Smith_Kelly_CRC.pdf	From within 6 months. Any CRC with an embossment must also have a hard copy provided.
<input type="checkbox"/> CPR & AED Certificate	Proof of registration – Sep 15	Smith_Kelly_CPR reg.pdf	The College of Nursing currently requires CPR recertification at least every 2 years . Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS
	Certificate – Oct 7	Smith_Kelly_CPR.pdf	
<input type="checkbox"/> Immunizations	Immunization Consent Form: Aug 31	Smith_Kelly_Imm.pdf	nursing.usask.ca/clinical/immunization.php Note: if you do not currently have your Hepatitis B immunizations you should begin this series ASAP , as it takes several months to complete. Please refer to immunization document for more information
	Complete & to CoN: Oct 7		
<input type="checkbox"/> WHMIS	Sep 15	Smith_Kelly_WHMIS.pdf	U of S only (no cost from Safety Resources), renew every 3 years .
<input type="checkbox"/> Transferring, Lifting, Repositioning (TLR) Certificate	Proof of registration – Sep 15	Smith_Kelly_TLR reg.pdf	Recertify every 3 years . Register ASAP through Saskatchewan Polytechnic, at: https://saskpolytech.ca/programs-and-courses/part-time-studies/course/transfer-lift-repostntlrrc/SPCR-100/
	Certificate – Oct 7	Smith_Kelly_TLR.pdf	
<input type="checkbox"/> WCB Agreement Schedule C	Sep 15	Smith_Kelly_WCB.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signature required. Only the page with signatures needs to be provided.
<input type="checkbox"/> N95 Mask fitting	Oct 7	Smith_Kelly_n95 fit.pdf	2 mask sizes required per SHA. USask will facilitate some sessions. These will be scheduled for you at a later date.
<input type="checkbox"/> Confidentiality Forms (Student and SHA)	Oct 7	Smith_Kelly_conf.pdf	Links to the two forms are available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signatures required.
<input type="checkbox"/> Student Clinical Photo ID	Sep 15	Smith_Kelly_Photo.jpg	Please email a picture of yourself that meets the following parameters: <ul style="list-style-type: none"> The photo must be a close-up of your head and shoulders shot on a plain light-coloured



			<p>background with a direct view of your face – similar to a driver’s license photo</p> <ul style="list-style-type: none">• The photo must be in a .jpg file format and should be less than 2MB• Provide your First name, Last name, and NSID <p>Headwear must be removed unless it is worn for medical or religious reasons.</p> <p>You will be notified when your ID Badge is ready.</p>
<input type="checkbox"/> <i>Phone number consent</i>	Sept 15		Personal cell phone number required for SCM electronic charting set up prior to NURS 221 clinical.



ADDITIONAL INFORMATION

CONTACTS

Raissa Berry – raissa.berry@usask.ca (Clinical Coordinator)
 Bobbie Genereux – regina.clinical@usask.ca (Clinical documents)

WHO TO LIST FOR WHMIS SUPERVISOR

	YORKTON SITE
Name	Raissa Berry
Phone	306-337-3822
Address	200 Prystai Way Yorkton, SK S3N 4G4

CRIMINAL RECORDS CHECK & VULNERABLE SECTOR SEARCH

Please note your Criminal Record Check must be obtained from your home community. If your home community requires a letter to issue your CRC, please contact your Clinical Coordinator.

Please note any CRC's from facilities where it states invalid without embossment or a seal is present (i.e. Saskatoon Police Services) must be provided as an original hard copy to your sites office as scanned copies from them are not valid.

Mail to:
 Attn: Bobbie Genereux
 College of Nursing
 University of Saskatchewan
 #100 – 4000 4th Avenue
 Regina, SK
 S4T 0H8

IMMUNIZATION REVIEW

A Public Health Nurse will be assigned to review your immunization records with you. Contact information and further instruction will be provided to you at a later date. **Please ensure that you the initiate the immunization record process, as soon as possible.** Upon contact, from the Public Health Nurse, all immunizations will need to be completed.

TLR CERTIFICATES

Ensure you send **BOTH** proof of registration and the certificate after completion. Register early for a course as they fill up quickly and you cannot attend clinical without this course. The Yorkton Site offers TLR training August 29, 30 and 31, 2022. Please see attached flyer for registration details. If you are unable to enroll in a course, or are put on a waitlist, please contact Raissa Berry as soon as possible for further instruction.



Transferring Lifting Repositioning (TLR)

Online/In-class Training

Register now start your online education portion of the TLR course. Online education must be completed at **least 3 days prior** to your in-class start date. Upon registration, you will receive information on how to access your online material.

Date: August 29, 2022, OR
August 30, 2022, OR
August 31, 2022

Time: 10:00 a.m. - 3:30 p.m.

Cost: \$200

Location: Parkland College - Main Campus
200 Prystai Way, Yorkton

Registration Deadline: August 22, 2022

**Contact us to register or for more information
at 306.786.2760 or toll-free 1.866.783.6766**



CPR C & AED

Date: August 23, 2022, OR August 24, 2022

Time: 8:30 a.m.

Cost: \$200

Location: Parkland College - Trades & Technology
Centre
273 Dracup Ave. N. Yorkton

Registration Deadline: August 16, 2022

**Contact us to register or for more information
at 306.786.2760 or toll-free 1.866.783.6766**