



IMPORTANT CLINICAL REQUIREMENTS SASKATOON PDBSN

The Health and Safety Clinical Requirements **must** be completed prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

See page 2 for additional details on the documents

Due Jan 4 2023:

- HSPnet Consent Form

Due Feb 9 2023:

- Criminal Record Check with Vulnerable Sector Search*
- CPR with AED (proof of registration)
- Transferring Lifting Repositioning (proof of registration)
- WHMIS (USask version only)
- Saskatchewan WCB Form ('schedule C')
- Immunization records sent to Student Wellness (see nursing.usask.ca/clinical/immunization.php)
 - Tdap, Pertussis, MMR, TST, Hep B, Varicella required
 - Covid-19 and Influenza strongly recommended

Due Mar 7 2023 (You **cannot** attend your clinical without these, in addition to the items previously due):

- CPR with AED certificate
- Transferring Lifting Repositioning certificate
- Completed immunizations
- N95 fitting (USask will facilitate some sessions)
- Confidentiality Forms (Student and SHA)

Please send scans of the requirements **by email** to Nursing.SaskatoonClinical@usask.ca

*If your CRC with VSS will be positive for anything, please complete it and send in **ASAP** as additional steps will be required that take considerable time to complete.

Ensure your scan clearly shows your name, the certificate/document type, and date completed prior to sending. Please name the file per naming conventions (see page 2 for – substitute your last name instead of *smith* and first name instead of *kelly*). Please only send .pdf, .jpg, or .png files.



Requirement	Due Date	Example File Name	Notes
<input type="checkbox"/> <i>HSPnet Consent Form</i>	Jan 4	Smith Kelly HSPnet.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php
<input type="checkbox"/> <i>Criminal Record Check (CRC) with Vulnerable Sector Search</i>	Feb 9	Smith Kelly CRC.pdf	From within 6 months. Any CRC with an embossment must also have a physical original provided.
<input type="checkbox"/> <i>CPR & AED Certificate</i>	Proof of registration – Feb 9	Smith Kelly CPR reg.pdf	The College of Nursing currently requires CPR recertification at least every 2 years. Must include theory and hands on skills training for choking, CPR, and AED for infant, child and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS
	Certificate – Mar 7	Smith Kelly CPR.pdf	
<input type="checkbox"/> <i>Immunizations</i>	To Student Wellness: Feb 7	Smith Kelly Imm.pdf	nursing.usask.ca/clinical/immunization.php Note: if you do not currently have your Hepatitis B immunizations you should begin this series ASAP , as it takes several months to complete. Please refer to immunization document for more information.
	Complete & to CoN: Mar 7		
<input type="checkbox"/> <i>WHMIS</i>	Feb 9	Smith Kelly WHMIS.pdf	U of S only (no cost from Safety Resources), renew every 3 years.
<input type="checkbox"/> <i>Transferring, Lifting, Repositioning (TLR) Certificate</i>	Proof of registration – Feb 9	Smith Kelly TLR reg.pdf	Recertify every 3 years. Register ASAP – courses accepted from Saskatchewan Polytechnic, SK SIMS, and SHA.
	Certificate – Mar 7	Smith Kelly TLR.pdf	
<input type="checkbox"/> <i>Saskatchewan WCB Form</i>	Feb 9	Smith Kelly WCB.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signature required. Only the page with signatures needs to be provided.
<input type="checkbox"/> <i>N95 Mask fitting</i>	Mar 7	Smith Kelly n95 fit.pdf	2 mask sizes required per SHA. USask will facilitate some sessions.
<input type="checkbox"/> <i>Confidentiality Forms (Student and SHA)</i>	Mar 7	Smith Kelly conf.pdf	Links to the two forms are available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signatures required.



ADDITIONAL INFORMATION

CONTACTS

- Michele Loeffler michele.loeffler@usask.ca (Clinical Coordinator)
- Michelle Patterson michelle.patterson@usask.ca (Clinical Coordinator)
- Chelsea Amundsen chelsea.amundsen@usask.ca (Clinical Coordinator)
- Kayleigh Kazakoff kayleigh.kazakoff@usask.ca (clinical documents)

CRIMINAL RECORDS CHECK & VULNERABLE SECTOR SEARCH

Please note your Criminal Record Check must be obtained from your home community. If your home community requires a letter to issue your CRC, please contact Kayleigh Kazakoff.

Please note any CRC's from facilities where it states invalid without embossment or a seal is present (i.e. Saskatoon Police Services) must be provided as a physical original to your sites office as scanned copies from them are not valid. You may send a scan in before mailing your hard copy to facilitate the process.

Mail to:
Attn: Kayleigh Kazakoff
College of Nursing
University of Saskatchewan
Health Science Building 1A10 – Box #6
107 Wiggins Road
Saskatoon, SK S7N 5E5

IMMUNIZATION REVIEW

Please contact Student Wellness directly to schedule your immunization record review. Student Wellness can provide some outstanding immunizations and the required tuberculin skin testing (TST is subject to a fee). Please contact them at 306-966-5768 for more information.

TLR CERTIFICATES

Ensure you send both proof of registration and the certificate after completion. Register early for a course as they fill up quickly and you cannot attend clinical without this course.