



IMPORTANT CLINICAL REQUIREMENTS

NORTHERN STUDENTS

The Health and Safety Clinical Requirements **must** be completed prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.

See page 2 for additional details on the documents.

Due Aug 31 2022:

- HSPnet Consent Form
- Immunization records (including Immunization Requirements Consent form) sent to Bonnie Fisher at bonnie.fisher@usask.ca
 - Tdap, Pertussis, MMR, TST, Hep B, Varicella required
 - Covid-19 and Influenza strongly recommended when available

Due Sep 15 2022:

- Criminal Record Check with Vulnerable Sector Search
- CPR with AED (proof of registration)
- Transferring Lifting Repositioning (proof of registration)
- WHMIS (USask version only)
- WCB Agreement Form ('schedule C')

Due Oct 7 2022 (You **cannot** attend your clinical without these, in addition to the items previously due):

- CPR with AED certificate
- Transferring Lifting Repositioning certificate
- Completed immunizations, bloodwork and tuberculin skin test
- N95 fitting – 2 mask sizes - (USask will facilitate some sessions)
- Confidentiality Forms (Student and SHA)

Please send scans of the requirements **by email** to nursing.princealbertclinical@usask.ca or sherri.haleschuk@usask.ca.

Ensure your scan clearly shows your name, the certificate/document type, and date completed prior to sending. Please name the file per naming conventions (see page 2 for – substitute your last name instead of *smith* and first name instead of *kelly*). Please only send .pdf, .jpg, or .png files.



Requirement	Due Date	Example File Name	Notes
<input type="checkbox"/> <i>HSPnet Consent Form</i>	Aug 31	Smith Kelly HSPnet.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php
<input type="checkbox"/> <i>Criminal Record Check (CRC) with Vulnerable Sector Search</i>	Sep 15	Smith Kelly CRC.pdf	From within 6 months. Any CRC with an embossment must also have a physical original provided.
<input type="checkbox"/> <i>CPR & AED Certificate</i>	Proof of registration – Sep 15	Smith Kelly CPR reg.pdf	La Ronge/Ile a la Crosse – contact Pearl Gardiner, University Coordinator, Northlands College gardiner.pearl@northlandscollege.sk.ca or 306-425-4312. The College of Nursing currently requires CPR recertification at least every 2 years . Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS
	Certificate – Oct 7	Smith Kelly CPR.pdf	
<input type="checkbox"/> <i>Immunizations</i>	To Bonnie Fisher at bonnie.fisher@usask.ca Aug 31	Smith Kelly Imm.pdf	nursing.usask.ca/clinical/immunization.php Note: if you do not currently have your Hepatitis B immunizations you should begin this series ASAP , as it takes several months to complete. Please refer to immunization document for more information
	Complete & to CoN: Oct 7		
<input type="checkbox"/> <i>WHMIS</i>	Sep 15	Smith Kelly WHMIS.pdf	U of S only (no cost from Safety Resources), renew every 3 years.
<input type="checkbox"/> <i>Transferring, Lifting, Repositioning (TLR) Certificate</i>	Proof of registration – Sep 15	Smith Kelly TLR reg.pdf	La Ronge/Ile a la Crosse – contact Pearl Gardiner, University Coordinator, Northlands College gardiner.pearl@northlandscollege.sk.ca or 306-425-4312. Recertify every 3 years.
	Certificate – Oct 7	Smith Kelly TLR.pdf	
<input type="checkbox"/> <i>WCB Agreement Schedule C</i>	Sep 15	Smith Kelly WCB.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signature required . Only the page with signatures needs to be provided.
<input type="checkbox"/> <i>N95 Mask fitting</i>	Oct 7	Smith Kelly n95 fit.pdf	2 mask sizes required per SHA. USask will facilitate some sessions.



			<p>La Ronge/Ile a la Crosse – contact Pearl Gardiner, University Coordinator, Northlands College gardiner.pearl@northlandscollege.sk.ca or 306-425-4312.</p> <p>Required every 2 years.</p>
<input type="checkbox"/> Confidentiality Forms (Student and SHA)	Oct 7	Smith Kelly conf.pdf	Links to the two forms are available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signatures required.
<input type="checkbox"/> Student Clinical Photo ID	Sep 15	Smith Kelly Photo.jpg	<p>Please email a picture of yourself that meets the following parameters:</p> <ul style="list-style-type: none">• The photo must be a close-up of your head and shoulders shot on a plain light-coloured background with a direct view of your face – similar to a driver’s license photo• The photo must be in a .jpg file format and should be less than 2MB• Provide your First name, Last name, and NSID <p>Headwear must be removed unless it is worn for medical or religious reasons.</p> <p>You will be notified when your ID Badge is ready.</p>
<input type="checkbox"/> Student Clinical Photo ID	Sep 15		Personal cell phone number required for SCM electronic charting set up prior to NURS 221 clinical.



ADDITIONAL INFORMATION

CONTACTS

- Kim Lavoie kim.lavoie@usask.ca (Clinical Coordinator)
- Sherri Haleschuk sherri.haleschuk@usask.ca (clinical documents)

CRIMINAL RECORDS CHECK & VULNERABLE SECTOR SEARCH

Please note your Criminal Record Check must be obtained from your home community. If your home community requires a letter to issue your CRC, please contact your Clinical Coordinator.

Please note any CRC's from facilities where it states invalid without embossment or a seal is present (i.e. Saskatoon Police Services) must be provided as a physical original to your sites office as scanned copies from them are not valid. You may send a scan in before mailing your hard copy to facilitate the process.

Mail to:
Attn: Sherri Haleschuk/Kim Lavoie
College of Nursing
University of Saskatchewan
130-1061 Central Avenue
Prince Albert, SK
S6V 4V4

IMMUNIZATION REVIEW

Please contact Student Wellness directly to schedule your immunization record review. Student Wellness can provide some outstanding immunizations and the required tuberculin skin testing (TST is subject to a fee). Please contact them at 306-966-5768 for more information.

TLR CERTIFICATES

Contact Pearl Gardiner, University Coordinator, Northlands College gardiner.pearl@northlandscollege.sk.ca or 306-425-4312. Recertify every 3 years. If you are planning to take TLR at Sask Polytech, <https://saskpolytech.ca/programs-and-courses/part-time-studies/course/transfer-lift-repostntlrrc/SPCR-100/>, ensure you send both proof of registration and the certificate after completion. Register early for a course as they fill up quickly and you cannot attend clinical without this course.