



IMPORTANT CLINICAL REQUIREMENTS

LLOYDMINSTER SITE

The Health and Safety Clinical Requirements **must** be completed prior to entering a clinical setting. Full details and select forms can be found online at: nursing.usask.ca/clinical/health-and-safety.php.

See page 2 for additional details on the documents.

Due Aug 31 2022:

- HSPnet Consent Form
- Immunization Consent Form
- Immunization records (see nursing.usask.ca/clinical/immunization.php)
 - Tdap, Pertussis, MMR, TST, Hep B, Varicella required
 - Covid-19 and Influenza strongly recommended when available
 - **More information and instructions for submission to follow – please see immunization section**

Due Sep 15 2022:

- Criminal Record Check with Vulnerable Sector Search
- CPR with AED (proof of registration)
- Transferring Lifting Repositioning (proof of registration)
- WHMIS (USask version only)
- WCB Agreement Form ('schedule C')

Due Oct 7 2022 (You **cannot** attend your clinical without these, in addition to the items previously due):

- CPR with AED certificate
- Transferring Lifting Repositioning certificate
- Completed immunizations, bloodwork, and tuberculin skin test
- N95 fitting (USask will facilitate some sessions)
- Confidentiality Forms (Student and SHA)

Please send scanned copies (in PDF format) of the requirements **by email** to: regina.clinical@usask.ca

Ensure your scan is in **PDF format** and clearly shows your name, the certificate/document type, and date completed prior to sending. Please name the file per naming conventions (see page 2 for — substitute your last name instead of *smith* and first name instead of *kelly*).

PLEASE NOTE: We are not able to distribute copies of your certificates. Please ensure that you keep the original(s) in your personal records for future use.



Requirement	Due Date	Example File Name	Notes
<input type="checkbox"/> <i>HSPnet Consent Form</i>	Aug 31	Smith_Kelly_HSPnet.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php
<input type="checkbox"/> <i>Criminal Record Check (CRC) with Vulnerable Sector Search</i>	Sep 15	Smith_Kelly_CRC.pdf	From within 6 months. Any CRC with an embossment must also have a hard copy provided.
<input type="checkbox"/> <i>CPR & AED Certificate</i>	Proof of registration – Sep 15	Smith_Kelly_CPR reg.pdf	The College of Nursing currently requires CPR recertification at least every 2 years . Must include theory and hands on skills training for choking, CPR, and AED for infant, child, and adult. Accepted: CPR-C with AED, CPR-B with AED, Heartsaver, BLS
	Certificate – Oct 7	Smith_Kelly_CPR.pdf	
<input type="checkbox"/> <i>Immunizations</i>	Immunization Consent Form: Aug 31	Smith_Kelly_Imm.pdf	nursing.usask.ca/clinical/immunization.php Note: if you do not currently have your Hepatitis B immunizations you should begin this series ASAP , as it takes several months to complete. Please refer to immunization document for more information
	Complete & to CoN: Oct 7		
<input type="checkbox"/> <i>WHMIS</i>	Sep 15	Smith_Kelly_WHMIS.pdf	U of S only (no cost from Safety Resources), renew every 3 years .
<input type="checkbox"/> <i>Transferring, Lifting, Repositioning (TLR) Certificate</i>	Proof of registration – Sep 15	Smith_Kelly_TLR reg.pdf	Recertify every 3 years . -More information to follow-
	Certificate – Oct 7	Smith_Kelly_TLR.pdf	
<input type="checkbox"/> <i>WCB Agreement Schedule C</i>	Sep 15	Smith_Kelly_WCB.pdf	Information available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signature required. Only the page with signatures needs to be provided.
<input type="checkbox"/> <i>N95 Mask fitting</i>	Oct 7	Smith_Kelly_n95 fit.pdf	2 mask sizes required per SHA. USask will facilitate some sessions. - More information to follow-
<input type="checkbox"/> <i>Confidentiality Forms (Student and SHA)</i>	Oct 7	Smith_Kelly_conf.pdf	Links to the two forms are available online at: nursing.usask.ca/clinical/health-and-safety.php . Witness signatures required.
<input type="checkbox"/> <i>Student Clinical Photo ID</i>	Sep 15	Smith_Kelly_Photo.jpg	Please email a picture of yourself that meets the following parameters: <ul style="list-style-type: none"> The photo must be a close-up of your head and shoulders shot on a plain light-coloured



			<p>background with a direct view of your face – similar to a driver’s license photo</p> <ul style="list-style-type: none">• The photo must be in a .jpg file format and should be less than 2MB• Provide your First name, Last name, and NSID <p>Headwear must be removed unless it is worn for medical or religious reasons.</p> <p>You will be notified when your ID Badge is ready.</p>
<input type="checkbox"/> <i>Phone number consent</i>	Sept 15		Personal cell phone number required for SCM electronic charting set up prior to NURS 221 clinical.



ADDITIONAL INFORMATION

CONTACTS

Raissa Berry – raissa.berry@usask.ca (Clinical Coordinator)
 Bobbie Genereux – regina.clinical@usask.ca (Clinical documents)

WHO TO LIST FOR WHMIS SUPERVISOR

	Regina Campus
Name	Raissa Berry
Phone	306-337-3822
Address	2602 59th Avenue, Lloydminster, AB T9V 3N7

CRIMINAL RECORDS CHECK & VULNERABLE SECTOR SEARCH

Please note your Criminal Record Check must be obtained from your home community. If your home community requires a letter to issue your CRC, please contact your Clinical Coordinator.

Please note any CRC's from facilities where it states invalid without embossment or a seal is present (i.e. Saskatoon Police Services) must be provided as an original hard copy to your sites office as scanned copies from them are not valid.

Mail to:
 Attn: Bobbie Genereux
 College of Nursing
 University of Saskatchewan
 #100 – 4000 4th Avenue
 Regina, SK
 S4T 0H8

IMMUNIZATION REVIEW

A Public Health Nurse will be assigned to review your immunization records with you. Contact information and further instruction will be provided to you at a later date. **Please ensure that you the initiate the immunization record process, as soon as possible.** Upon contact, from the Public Health Nurse, all immunizations will need to be completed.

TLR CERTIFICATES

Ensure you send **BOTH** proof of registration and the certificate after completion. Register early for a course as they fill up quickly and you cannot attend clinical without this course. If you are unable to enroll in a course, or are put on a waitlist, please contact Raissa Berry as soon as possible for further instruction.